**Minutes of the District of Lantzville Parks and Trails Select Committee Meeting held on Thursday, July 10, 2025, at 6:00 pm, in the Council Chamber, Municipal Hall, 2nd Floor – 7192 Lantzville Road, Lantzville, BC**

**PRESENT:** Members: Joan Jones, Member Councillor/Chairperson

Susan Cormie, Member at Large
Valerie Jenkins, Member at Large
Matt Foster, Member at Large
Katrina Barnes, Member at Large
Claire Belanger, Member at Large
Becky Sanders, Member at Large

Staff: Delcy Wells, Director of Corporate Administration

## CALL TO ORDER

The Chairperson, Councillor Joan Jones, called the meeting to order at 6:01 pm.

## ADOPTION OF THE AGENDA

MOVED AND SECONDED, THAT the July 10, 2025, meeting agenda be adopted, as amended, by adding Items 10(2) to discuss the Katrina Google document; 10(3) working group beach walk date and goals; 10(4) next meeting date; and 10(5) discuss marshes, wetlands, retention pond and trail.
**CARRIED UNANIMOUSLY**

**PUBLIC INPUT PERIOD** *(Persons recognized by the Chairperson to speak must first state their name and address for the record, may speak once for up to 2 minutes (unless the Committee resolves otherwise), and are limited to providing comment regarding items listed on the Committee agenda for this meeting.* ***Comments must be directed to the Chair, are not to be directed to individual Council members, staff or the audience and must not include personnel issues. - NIL***

## APPROVAL OF THE MINUTES

MOVED AND SECONDED, THAT the June 19, 2025, meeting minutes of the Parks and Trails Select Committee meeting be approved, as presented.
**CARRIED UNANIMOUSLY**

## STATUS OF COMMITTEE RECOMMENDATIONS TO COUNCIL/COUNCIL MOTIONS/CHAIRPERSON VERBAL REPORTS ON WORKING GROUP ACTIVITIES

### Chairperson's General Updates

Harwood Road past Spence's Way on the left before the bridge over the marsh has a gate and a trail and the chain and lock was vandalized. Director Morphy was notified, and the locks were fixed. In the past, other people had a key to the lock.

Council looked at engineering designs for Phase 2 of Dickinson Road from Lantzville to Oar Road; designs were presented with a 0.5 metre separation between the road and the path; Director Morphy was reminded that this should be 1.5 metres of asphalt to the right of the white line per the motion of Council; design to be redone and brought to Council

**Chairperson's Verbal Report: Update Regarding Motions From June 19, 2025 as Noted Below:**

(a) MOVED AND SECONDED, THAT the Parks and Trails Select Committee recommend that Council direct staff to add a new pathway called "hiking trail" and its design guidelines to Bylaw 175 [reference Table 2 as per the report provided by the Parks and Trails Select Committee in the June 19, 2025, Parks and Trails Select Committee minutes]
CARRIED UNANIMOUSLY

(b) MOVED AND SECONDED THAT the report for Council be approved with the amended Table 3 design guidelines [reference Table 3 as per the report provided by the Parks and Trails Select Committee in the June 19, 2025, Parks and Trails Select Committee minutes]
CARRIED UNANIMOUSLY

(c) MOVED AND SECONDED, THAT the Parks and Trails Select Committee recommend that Council direct staff to add signage to the E & N multi use trail, located from Clark Drive to Ware Road, and to the multi use trail located on the north side of Lantzville Road, from Tweedhope Road to Dickinson Road, to indicate that multi use trails may be used by pedestrians and cyclists[reference the report provided by the Parks and Trails Select Committee in the June 19, 2025, Parks and Trails Select Committee minutes]
CARRIED UNANIMOUSLY

(d) MOVED AND SECONDED, THAT the Parks and Trails Select Committee recommend that Council direct staff to add signage to the Tweedhope Crosswalk to indicate that it is used by pedestrians and cyclists [reference the report provided by the Parks and Trails Select Committee in the June 19, 2025, Parks and Trails Select Committee minutes]
CARRIED UNANIMOUSLY

**UNFINISHED BUSINESS**

**Continue to focus on the Council motion dated March 20, 2024, as noted below:**

THAT Council directs the Parks and Trails Committee to review the 2010 Lantzville Trails & Journeyways Strategy and the 2008 Parks and Trails Plan and provide recommended edits to Council.

## NEW BUSINESS

### Chairperson Update on July 8, 2025, Working Group Walk on Shale Road

Claire, Becky, Joan, Susan, Matt, Valerie

Condition of the trail in the Shale Road area has deteriorated; photos were provided by Chairperson Jones for reference

MOVED AND SECONDED, THAT the meeting be extended by 15 minutes to 8:15 pm.
**CARRIED UNANIMOUSLY**

### Discussion of Google document

Referred to the next meeting

### July 6 Working Group meeting

Chairperson Jones updated the group about the meeting; on Lantzville Road before Superior; project number 11; second right of way did not look as suitable for a trail

### July 8 Working Group meeting

Not suitable for a trail; Crown Land

Went to Elm Road and looked at a beautiful park; surrounding the park in the shape of a horseshoe is a common property with a waste management area; no connecting route

### Beach Walk This Saturday, July 12th

Low tide at 12:30 to 2:30 pm on either side of the low tide; meet at the end of North Road; photo log the entire area

### Marshes, wetlands, etc.

Referred to the next meeting

MOVED AND SECONDED, THAT the name Trails and Journeyways Strategy be changed to Lantzville Parks and Pathways.
**CARRIED UNANIMOUSLY**

Projects 11 and 12 were discussed

## ADJOURNMENT

MOVED AND SECONDED, THAT the Parks and Trails Select Committee meeting be adjourned.
**CARRIED UNANIMOUSLY**

The meeting was adjourned at 8:06 pm.

Joan Jones, Chairperson

Delcy Wells, Director of Corporate Administration