Minutes of the Committee of the Whole Meeting of Council of the District of Lantzville held on Wednesday, July 16, 2025, at 6:00 pm in the Council Chamber, Municipal Hall - 2nd Floor, 7192 Lantzville Road, Lantzville, BC

Council: Mayor Mark Swain
Councillor Joan Jones [absent]
Councillor Jonathan Lerner
Councillor Rachelle Mundell
Councillor Ian Savage

Staff: Delcy Wells, Director of Corporate Administration
George Robinson, Director of Planning and Community Services[Joined at 6:02 pm]
Glenn Morphy, Director of Public Works
Julie Seppola, Director of Financial Services
Delcy Wells, Director of Corporate Administration
Aria Long, Deputy Director of Corporate Administration
Lindsay Lyons, Administrative Assistant [Joined at 6:02 pm]

Presenter: Rob Hoffman, P. Eng, Principal, Koers & Associates Engineering Ltd.
Chris Holmes, P. Eng, Senior Project Engineer Koers & Associates Engineering Ltd.

* *Participated electronically*

CALL TO ORDER

The Mayor called the meeting to order at 6:01 pm and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

ADOPTION OF THE AGENDA

MOVED AND SECONDED, THAT the July 16, 2025, Committee of the Whole meeting agenda be adopted, as presented
CARRIED UNANIMOUSLY

PUBLIC INPUT

No members of the public spoke via Zoom, and no members of the public spoke in person from the gallery.

NEW BUSINESS

Proposed Updates to the Development Cost Charge Bylaw

MOVED AND SECONDED, THAT Committee of the Whole recommends that Council instructs Staff to bring forward a draft amendment to the Development Cost Charge Bylaw to add a Fire Protection Facility DCC.
CARRIED UNANIMOUSLY

MOVED AND SECONDED, THAT Committee of the Whole recommends that Council instructs Staff to bring forward a draft amendment to the Development Cost Charge Bylaw to create an Area Specific Water DCC for the Winds (Water projects W-3 and W-4).
CARRIED UNANIMOUSLY

Councillor Mundell departed 6:41 pm due to a conflict of interest regarding the proximity of the project to her home.

MOVED AND SECONDED, THAT Committee of the Whole recommends that Council instructs Staff to bring forward a draft amendment to the Development Cost Charge Bylaw to create an Area Specific Water DCC for Clark Drive (Water projects W-5 and W-6).
CARRIED UNANIMOUSLY

Councillor Mundell joined Council chambers at 6:49 pm.

MOVED AND SECONDED, THAT the Committee of the Whole recommends that Council instructs staff to include a Sanitary Sewer DCC for Phase F sewer expansion as part of amendments to the Development Cost Charge Bylaw.
CARRIED UNANIMOUSLY

INTRODUCTION OF LATE ITEMS

INTRODUCTION OF "NOTICE OF MOTION"

PUBLIC CLARIFICATION

ADJOURNMENT

MOVED AND SECONDED, THAT the July 16, 2025, Committee of the Whole meeting be adjourned.
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 6:51 pm

Certified Correct:

Delcy Wells

Delcy Wells, Director of Corporate Administration

Confirmed this 3rd day of September, 2025.

Mark Swain, Mayor