

**Minutes of the Regular Meeting of Council of the District of Lantzville held on Wednesday, June 25, 2025, at 6:00 pm in the Council Chamber, Municipal Hall - 2<sup>nd</sup> Floor, 7192 Lantzville Road, Lantzville, BC**

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**PRESENT:**

**Council:** Mayor Mark Swain [absent]  
Councillor Jonathan Lerner [acting Mayor]  
Councillor Joan Jones  
Councillor Rachelle Mundell  
Councillor Ian Savage [absent]

**Staff:** Delcy Wells, Director of Corporate Administration  
Julia Seppola, Director of Financial Services  
Neil Rukus, Fire Chief  
Adam Morton, Planner  
Lindsay Lyons, Administrative Assistant

**CALL TO ORDER**

The Acting Mayor called the meeting to order at 6:00 pm, and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

**ADOPTION OF AGENDA**

C25-278 MOVED AND SECONDED THAT the June 25, 2025, Regular Council meeting agenda be adopted as presented.  
**CARRIED UNANIMOUSLY**

**START OF PUBLIC HEARING**

**PUBLIC AND STATUTORY HEARING**

**“District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (Future Old Growth Rezone) Bylaw No. 383, 2025.”**

At 6:06 pm, Acting Mayor Lerner declared the public hearing open and convened in order to receive and consider input from persons remotely or in the Council Chamber who believe that their interest in property is affected by the proposed “District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (Future Old Growth Rezone) Bylaw No. 383, 2025.”

Acting Mayor Lerner noted the following:

- the purpose of the public hearing, the procedures and restrictions during the hearing for anyone in attendance remotely or in the Council Chamber, its location and limited seating available in the Council Chamber, how to speak or register to speak, and the information available is in the agenda and on the District website; and,
- that after the conclusion of the public hearing Council may, without further notice, give whatever effect Council believes proper to the representations made at the hearing and must not receive further submissions or correspondence from the public. Further questions may only be directed to staff.

Acting Mayor Lerner called on Adam Morton, Planner, to introduce the proposed Bylaw. Adam Morton provided context, noting the following:

- This hearing is to rezone land legally described as Lot 64 Blocks 471, 206 and 794, Nanoose District, Plan EPP82584 from FH (Foothills) to FOG (Future Old Growth).
- First and second reading for this Bylaw amendment was on February 26, 2025.

Acting Mayor Lerner called for the first time regarding persons registered to speak who believed that their interest in property was affected by the proposed Bylaw 383.

No first-time speakers registered to speak. No members of the public registered and spoke via Zoom, and no members in the gallery provided public input.

Acting Mayor Lerner called a second time regarding speakers, remote and in person, who wished to speak.

No second-time speakers registered to speak. No members of the public registered and spoke via Zoom, and no members in the gallery provided public input.

Acting Mayor Lerner called a third time for speakers and for any new registrations who wished to speak remotely or in the gallery and reiterated the instructions to register.

No third-time speakers registered to speak. No members of the public registered and spoke via Zoom, and no members in the gallery provided public input.

Acting Mayor Lerner called again for speakers to register, and before declaring the public hearing closed, reiterated that Council must not accept or consider submissions or comments from the public regarding Bylaw 383 after the hearing closes.

**END OF PUBLIC HEARING: 6:11 PM**

## **GENERAL MATTERS**

### **Mayor and Council Verbal Updates**

Councillor Lerner expressed congratulations to all graduates in Nanaimo this week.

Councillor Jones noted that Tuesday, July 1, 2025, is Canada Day and that the Royal Canadian Legion is hosting a celebration from 12-3pm behind the Lantzville Legion Branch 257. The celebration will have music, and a barbeque with cake to be served at 2pm. Residents are encouraged to attend with family.

**Lantzville Recreation Association** – Cecil Baldry-White, Kathy Babiski, Druanne Haugan & Bill Goold.

Cecil Baldry-White, 7353 Spence's Way; Kathy Babiski, 6475 Raven Road; Druanne Haugan, 7112 Ocean Blue Place; and Bill Goold, 7270 Bayview Road, presented to Council regarding the creation of the Lantzville Recreation Association and the importance of having recreation opportunities available in Lantzville. The group explained the initiative started with the District of Lantzville's Age Friendly Plan; an information session was offered by the District of Lantzville and members of the public were able to speak with the Planner. The group was looking for an active community of retirees to be connected through active recreation. After Mr. Baldry-White and Mr. Goold played pickleball at the Seaview court, they were prompted to start an advocacy for pickleball.

The Lantzville Recreation Society is not limited to pickleball; it includes a hiking group, ebiking, beach volleyball, kayaking and other sports that can connect people through activities and promote physical and mental health. The society will be having its inaugural picnic at Huddlestone Pavilion on July 6, 2025.

Acting Mayor Lerner advised that sometimes recreation grants become available and inquired if tennis courts are usable for pickleball.

Mr. Baldry-White confirmed tennis courts can be used for pickleball, but it is not ideal; the net is two inches higher for tennis and lines are different. It is possible they could be dually painted.

## **CONSENT AGENDA – NIL**

## **CORRESPONDENCE – NIL**

### **PUBLIC INPUT PERIOD**

Joan McMillan, 7016 Pederson Road, provided feedback about the minutes for the May 13, 2025, Safety Standing Committee and requested that they be corrected and re-approved. She said that there were many errors and that it is worrisome that Council has approved the minutes and that they are now on the record.

## **LEGISLATIVE MATTERS**

### **Development Variance Permit Application for 6846 Metro Road**

*C25-279*      **MOVED AND SECONDED THAT Council refer the following motion to staff to be brought forward at a subsequent Council meeting with the addition of the second height variance amendment that is pending:**

“THAT Development Variance Permit No. DVP25-2 for 6846 Metro Road be issued to vary Section 2.5 (1) of Zoning Bylaw No. 180 by increasing the maximum retaining wall height from 1.2 metres and 2.55 metres.”

**CARRIED UNANIMOUSLY**

### **District of Lantzville Zoning Bylaw No.180, 2020, Amendment (Future Old Growth Rezone) Bylaw No.383, 2025.**

*C25-280*      **MOVED AND SECONDED THAT "District of Lantzville Zoning Bylaw No.180, 2020, Amendment (Future Old Growth Rezone) Bylaw No. 383, 2025" be given third reading.**  
**CARRIED UNANIMOUSLY**

### **2024 Statement of Financial Information & 2024 Annual Municipal Report**

*C25-281*      **MOVED AND SECONDED THAT Council approves the 2024 Statement of Financial Information as attached to the June 25, 2025 agenda.**  
**CARRIED UNANIMOUSLY**

*C25-282*      **MOVED AND SECONDED THAT Council approves the 2024 Annual Municipal Report as attached to the June 25, 2025, agenda.**  
**CARRIED UNANIMOUSLY**

**2025-2029 Financial Plan Bylaw Amendment – Temporary Public Works Yard, Fire Hall and Fire Training Area**

C25-283 MOVED AND SECONDED THAT the following motions be referred to the next Regular meeting of Council:

“THAT “District of Lantzville 2025-2029 Financial Plan Bylaw No. 405, 2025, Amendment Bylaw No.412, 2025” receive first reading.

THAT “District of Lantzville 2025-2029 Financial Plan Bylaw No. 405, 2025, Amendment Bylaw No.412, 2025” receive second reading.

THAT “District of Lantzville 2025-2029 Financial Plan Bylaw No. 405, 2025, Amendment Bylaw No.412, 2025” receive third reading.

THAT Council direct Administration to apply for the Strategic Fund grant for the construction of a Fire Hall and Fire Training Grounds.”

**CARRIED UNANIMOUSLY**

C25-284 MOVED AND SECONDED THAT the proposed amendments to Schedule A of “District of Lantzville 2025-2029 Financial Plan Bylaw No.405, 2025, Amendment Bylaw No.412, 2025” that are related to the costs of moving out of 6833 Metro Road to a temporary site for Public Works be deferred to a future public meeting, pending discussion in camera regarding the topics of employee relations and property disposition.

**CARRIED UNANIMOUSLY**

**UNFINISHED BUSINESS**

**District of Lantzville Traffic and Parking Regulations Bylaw No. 28, 2024, Amendment (Highway Restrictions) Bylaw No. 406, 2025**

C25-285 MOVED AND SECONDED THAT "District of Lantzville Traffic and Parking Regulations Bylaw No. 28, 2024, Amendment (Highway Restrictions) Bylaw No. 406, 2025, as per the Report to Council dated June 25, 2025, be received for information.

**CARRIED UNANIMOUSLY**

**COMMITTEE/COMMISSION RECOMMENDATIONS – NIL**

**NEW BUSINESS**

**Library Island Regional Library Board Verbal Update**

Councillor Lerner advised CEO Ben Hyman has been hired by the Vancouver Public Library and he is sad to see him go. An Interim CEO/Interim Deputy will be in place until the next Annual General Meeting. They have entered the library budget process and had their first budgetary meeting. Details will come out in the fall and when the province publishes more information. The VIRL is finalizing a massive library on Haida Gwaii with a language immersion lab.

## **District Facilitation of Volunteer Projects**

*C25-286*      MOVED AND SECONDED THAT Council give preliminary approval for the Volunteer Programs Policy as per the Report to Council dated June 25, 2025, to provide the opportunity to address labour relations requirements prior to implementation.

**CARRIED UNANIMOUSLY**

*C25-287*      MOVED AND SECONDED THAT the following motion on the floor be referred to the July 23, 2025, Council Meeting.

“THAT the 2026 to 2030 five-year financial plan incorporates an additional 5 hours per month of staff time to support the Program.”

**CARRIED UNANIMOUSLY**

## **Delegated Authority**

*C25-288*      MOVED AND SECONDED THAT Council authorize the Director of Corporate Administration to exercise the Delegated Authority of the Chief Administrative Officer as per Clause 6 of the “District of Lantzville Officers, Indemnification Delegation Bylaw No.172, 2018” effective June 11, 2025, and to continue until the start date of a Chief Administrative Officer.

**CARRIED UNANIMOUSLY**

## **INTRODUCTION OF LATE ITEMS**

### **INTRODUCTION OF “NOTICE OF MOTION”**

#### **Public Works Facility and Fire Training Area**

That Staff prepare a report for Council’s consideration a site plan including fundings sources and financing options for a new public works yard, fire hall (for the purpose of applying for a \$7M grant that has recently become available) and fire department training area to be sited on the municipal property at 7915 Clark Drive West.

#### **Costin Hall Parking Lot Expansion**

That Council directs Staff to prepare for Council’s consideration a parking lot design utilizing the Lantzville Road Streetscape Concept Design; AND FURTHER, THAT the funding be taken from the General Capital Reserve.

## **PUBLIC CLARIFICATION**

### **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

*C25-289*      MOVED AND SECONDED, THAT the Regular Council meeting be closed to the public, pursuant to sections 90(1) (a) and (k) of the *Community Charter*, for the purpose of considering:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be excepted to harm the interests of the municipality if they were held in public;

**CARRIED UNANIMOUSLY**

Following adoption of the above motion, the meeting was closed to the public.

**MEETING CLOSED TO THE PUBLIC: 7:37 PM**

**MEETING REOPENED: 10:08 PM**

**MEETING ADJOURNED: 10:08 PM**

Certified Correct:

*Delcy Wells*

Delcy Wells, Director of Corporate Administration

Confirmed this 23<sup>rd</sup> day of July 2025.

*[Signature]*  
Jonathan Lerner, Acting Mayor

