

Minutes of the Regular Meeting of Council of the District of Lantzville held on Wednesday, June 11, 2025, at 6:00 pm in the Council Chamber, Municipal Hall - 2nd Floor, 7192 Lantzville Road, Lantzville, BC

PRESENT:

Council: Mayor Mark Swain
Councillor Joan Jones
Councillor Jonathan Lerner
Councillor Rachelle Mundell
Councillor Ian Savage

Staff: Delcy Wells, Director of Corporate Administration
George Robinson, Director of Planning*
Julia Seppola, Director of Financial Services
Glenn Morphy, Director of Public Works
Neil Rukus, Fire Chief
Aria Long, Deputy Director of Corporate Administration
Lindsay Lyons, Administrative Assistant

**participated electronically*

CALL TO ORDER

The Mayor called the meeting to order at 6:00 pm and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

ADOPTION OF THE AGENDA

C25-259 MOVED AND SECONDED, THAT the June 11, 2025, Regular Council meeting agenda be adopted as presented.
CARRIED UNANIMOUSLY

GENERAL MATTERS

Mayor and Council Verbal Updates

Councillor Savage travelled to Ottawa for the Federation of Canadian Municipalities and followed up on grant opportunities that were presented at the conference.

Mayor Swain travelled to Ottawa for the Federation of Canadian Municipalities and followed up on additional grant opportunities that were presented at the conference and met with Tamara Kronis. Island Health has committed to going in and fire smarting their property and the District's Fire Chief will walk the property to inspect it.

START OF CONSENT AGENDA

CONSENT AGENDA

MOVED AND SECONDED, THAT the recommendations listed for items 4a) to 4c) in the Consent Agenda be approved.

- C25-260* **MOVED AND SECONDED, THAT the May 7, 2025, Special Council meeting minutes be approved, as presented.
CARRIED BY CONSENT**
- C25-261* **MOVED AND SECONDED, THAT the May 13, 2025, Community Safety Standing Committee meeting minutes be approved, as presented.
CARRIED BY CONSENT**
- C25-262* **MOVED AND SECONDED, THAT the “District of Lantzville Council Procedure Bylaw 141, 2020, Amendment (Public Input and Public Consultation) Bylaw No. 409, 2025” be adopted.
CARRIED BY CONSENT**

END OF CONSENT AGENDA

PUBLIC INPUT

**Joan McMillan
7016 Peterson Road**

Joan provided public input regarding the minutes attached to the June 11, 2025, agenda from the Community Safety Standing Committee. The public input section is inaccurate in several instances regarding the width of road and distance of Peterson Road. It had been asked at the Community Safety Standing Committee that Council take action in the next 30 days, and June 11, 2025, is the 30th day.

LEGISLATIVE MATTERS

District of Lantzville Traffic and Parking Regulations Bylaw No. 28, 2024, Amendment (Highway Restrictions) Bylaw No. 406, 2025.

- C25-263* **MOVED AND SECONDED, THAT “District of Lantzville Traffic and Parking Regulations Bylaw No. 28, 2024, Amendment (Highway Restrictions) Bylaw No. 406, 2025” be given first reading.
CARRIED UNANIMOUSLY**
- C25-264* **MOVED AND SECONDED, THAT “District of Lantzville Traffic and Parking Regulations Bylaw No. 28, 2024, Amendment (Highway Restrictions) Bylaw No. 406, 2025” be given second reading; AND FURTHER, THAT Lantzville Road West of Superior Road to the island highway be removed from the map as well as Harby Road West and Philip Road.
CARRIED**
- C25-265* **MOVED AND SECONDED, THAT “District of Lantzville Traffic and Parking Regulations Bylaw No. 28, 2024, Amendment (Highway Restrictions) Bylaw No. 406, 2025” be given third reading as amended.
CARRIED**

UNFINISHED BUSINESS

Dickinson Road Design

- C25-266* **MOVED AND SECONDED, THAT Council approve cross section option A; AND FURTHER, THAT Council approves an amendment to the 2025 Budget for \$50,000.00 to carry out the pre-engineering to obtain a budget estimate, with funding coming from the Transportation Infrastructure Reserve Fund, and that the estimate be brought forward to a future Council meeting for Council's consideration.**
CARRIED

Lantzville Road at Tweedhope Road, Pedestrian Island and Costin Hall Access/Parking Improvements Including Costing for the Pathway Huddlestone Road to Walk of Honour

- C25-267* **MOVED AND SECONDED, THAT Council approve the concept drawings for the Lantzville Road Pathway from the Walk of Honour to the Costin Hall Parking lot as attached in the June 11, 2025, agenda.**
CARRIED UNANIMOUSLY

- C25-268* **MOVED AND SECONDED, THAT Council approves the modification of the typical cross section from High Fines Surfacing Aggregate to Concrete (cement) surface from Huddlestone Road to the Walk of Honour.**
CARRIED UNANIMOUSLY

- C25-269* **MOVED AND SECONDED, THAT Council approves the Lantzville Road at Tweedhope Pedestrian/Costin Hall Parking Lot Improvements as presented in the June 11, 2025, agenda with the \$40,000.00 cost to be drawn from the Transportation Infrastructure Reserve Fund.**
DEFEATED

SECTION 131 RECONSIDERATION OF AMENDMENT

NO MOVER AND SECONDED REQUIRED; MOTION IS ON THE FLOOR

- C25-270* **THAT Council approves the Lantzville Road at Tweedhope Pedestrian/Costin Hall pedestrian crossing and pedestrian island improvements as presented in the June 11, 2025, agenda with the \$40,000.00 cost to be drawn from the Transportation Infrastructure Reserve Fund.**
CARRIED

COMMITTEE/COMMISSION RECOMMENDATIONS – NIL

NEW BUSINESS

Public Works Building Lease

C25-271 **MOVED AND SECONDED, THAT Council authorize staff to obtain an appropriate short-term space for the daily activities of Public Works, Parks and Utility Operations.**
CARRIED

C25-272 **MOVED AND SECONDED, THAT Council refer the following motion to a future Committee of the whole meeting:**

“THAT Council authorize staff to obtain a facility needs assessment for the District of Lantzville, with the funding to come from the Financial Stabilization Reserve Fund as well as a future long term public works facility.”

CARRIED

INTRODUCTION OF LATE ITEMS

INTRODUCTION OF “NOTICE OF MOTION”

MOTION TO CLOSE THE MEETING TO THE PUBLIC

C25-273 **MOVED AND SECONDED, THAT the regular Council meeting be closed to the public, pursuant to sections 90(1) (a), (c), and (d) of the *Community Charter*, for the purpose of considering:**

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (d) the security of the property of the municipality.

CARRIED UNANIMOUSLY

Following adoption of the above motion, the meeting will be closed to the public

MEETING CLOSED TO THE PUBLIC: 9:01 pm

MEETING REOPENED TO THE PUBLIC: 10:00 pm

ADJOURNMENT

C25-274 **MOVED AND SECONDED, THAT the June 11, 2025, Regular Council meeting be adjourned.**
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 10:00 pm

[Note: During the Closed portion of the meeting, Council provided unanimous consent to extend the meeting to continue past 9:30 pm. Meeting was lost at 10:00 pm as no consent or motion was passed to extend past 10:00 pm]

Certified Correct:

Delcy Wells

Delcy Wells,
Deputy Director of Corporate Administration

Confirmed this 23 day of July, 2025.

Mark Swain

Mark Swain, Mayor

