

Minutes of the Regular Meeting of Council of the District of Lantzville held on Wednesday, January 8, 2025, at 6:00 pm in the Council Chamber, Municipal Hall - 2nd Floor, 7192 Lantzville Road, Lantzville, BC

Council: Mayor Mark Swain
Councillor Joan Jones
Councillor Jonathan Lerner
Councillor Rachelle Mundell
Councillor Ian Savage

Staff: Sundance Topham, Interim Chief Administrative Officer
Delcy Wells, Director of Corporate Administration
George Robinson, Director of Planning
Ken Bjorgaard, Interim Director of Financial Services*
Robert Rodvik, Director of Financial Services
Aria Long, Deputy Director of Corporate Administration

**participated electronically*

CALL TO ORDER

The Mayor called the meeting to order at 6:01 pm, and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

ADOPTION OF THE AGENDA

C25-01 MOVED AND SECONDED, THAT the January 8, 2025, Regular Council meeting agenda be adopted, as amended with page 34 being replaced.
CARRIED UNANIMOUSLY

GENERAL MATTERS

Mayor and Council Verbal Updates

Mayor and Council wished everyone a Happy New Year.

START OF CONSENT AGENDA

CONSENT AGENDA

C25-02 MOVED AND SECONDED, THAT the December 4, 2024, 6:00 pm Regular Council meeting minutes be approved, as presented.
CARRIED BY CONSENT

C25-03 MOVED AND SECONDED, THAT "District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (7101Stevens Place) Bylaw No. 380, 2024" be adopted.
CARRIED BY CONSENT

END OF CONSENT AGENDA

PUBLIC INPUT

No written comments were received; no members of the public registered and spoke via Zoom; and no members in the gallery provided public input on the Council agenda.

LEGISLATIVE MATTERS

District of Lantzville Miscellaneous Fees and Charges Bylaw No. 26 – 2004 Amendment (Administration, Planning and Building Permit Fees) Bylaw 384, 2025

- C25-04 MOVED AND SECONDED, THAT “District of Lantzville Miscellaneous Fees and Charges Bylaw No. 26–2004, Amendment (Administration, Planning and Building Permit Fees) Bylaw No. 384, 2025” be given first reading.
CARRIED UNANIMOUSLY
- C25-05 MOVED AND SECONDED, THAT “District of Lantzville Miscellaneous Fees and Charges Bylaw No. 26 –2004, Amendment (Administration, Planning and Building Permit Fees) Bylaw No. 384, 2025” be given second reading.
CARRIED
- C25-06 THAT “District of Lantzville Miscellaneous Fees and Charges Bylaw No. 26 –2004, Amendment (Administration, Planning and Building Permit Fees) Bylaw No. 384, 2025” be given third reading.
CARRIED

Official Community Plan Update Work Plan

- C25-07 MOVED AND SECONDED, THAT Council directs Staff to proceed with implementing the work plan as identified in the staff report dated January 8, 2025, but limited to prepare solely the minimum OCP amendments as needed to comply with the Provincial Bill 44 legislation; AND FURTHER THAT a draft of these OCP amendments be presented at a Spring Committee of the Whole meeting for Council input before any next steps.
CARRIED

UNFINISHED BUSINESS – NIL

COMMITTEE/COMMISSION RECOMMENDATIONS – NIL

NEW BUSINESS

Director of Financial Services

- C25-08 MOVED AND SECONDED, THAT Council appoint Robert Rodvik as the Director of Financial Services for the District of Lantzville to fulfill the requirements in section 149 of the *Community Charter* as the Financial Officer.
CARRIED UNANIMOUSLY

January Management Update

Council and staff discussion took place on the activities undertaken by various Lantzville departments.

Annual Report on Planning and Community Services

Council and staff discussion took place on the activities undertaken in 2024 by the Planning and Community Services department.

Design Select Committee

C25-09 MOVED AND SECONDED, THAT Council refer the following motion to the next Strategic Planning session:

“THAT Council directs staff, for presentation at the January 22, 2025, Council meeting, to review, and amend if needed, the agenda’s Schedule A “Proposed Terms of Reference for a new Design Select Committee”, with the paid design consultant to be funded from the One Time Projects Reserve.”

DEFEATED

C25-10 MOVED AND SECONDED, THAT Council directs staff, for presentation at an upcoming Council meeting, to review, and amend if needed, the agenda’s Schedule A “Proposed Terms of Reference for a new Design Select Committee”, with the paid design consultant to be funded from the One Time Projects Reserve.

CARRIED UNANIMOUSLY

INTRODUCTION OF LATE ITEMS

INTRODUCTION OF “NOTICE OF MOTION”

PUBLIC CLARIFICATION

MOTION TO CLOSE THE MEETING TO THE PUBLIC

C25-11 MOVED AND SECONDED, THAT the regular Council meeting be closed to the public, pursuant to sections 90(1) (a), (d), and (k) of the *Community Charter*, for the purpose of considering:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (d) the security of the property of the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 7:16 pm

MEETING REOPENED TO THE PUBLIC: 9:30 pm

ADJOURNMENT

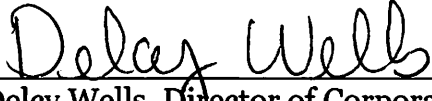
C25-12 MOVED and SECONDED, THAT the January 8, 2025, Regular Council meeting be adjourned.

CARRIED UNANIMOUSLY

MEETING ADJOURNED: 9:33 pm

[Note: During the Closed portion of the meeting, Council provided unanimous consent to extend the meeting to continue past 9:30 pm.]

Certified Correct:



Delcy Wells, Director of Corporate Administration

Confirmed this 22nd day of January, 2025.



Mark Swain, Mayor