District of Lantzville

Minutes of the District of Lantzville Parks and Trails Select Committee Meeting held on Thursday, November 21, 2024, at 6:00 pm, in the Council Chamber, Municipal Hall, 2nd Floor – 7192 Lantzville Road, Lantzville, BC

PRESENT: Members: Joan Jones, Member Councilor/Chairperson

Claire Belanger, Member at Large
Susan Cormie, Member at Large
Matt Foster, Member at Large
Valerie Jenkins, Member at Large

Absent: Katrina Barnes, Member at Large
Becky Sanders, Member at Large
Clint Smith, Member at Large

1. **CALL TO ORDER**

The Chairperson, Councillor Joan Jones, called the meeting to order at 6:12 pm.

2. **ADOPTION OF THE AGENDA**

MOVED AND SECONDED, THAT the November 21, 2024, meeting agenda be adopted, as presented.
CARRIED UNANIMOUSLY

3. **PUBLIC INPUT PERIOD** *(Persons recognized by the Chairperson to speak must first state their name and address for the record, may speak once for up to 2 minutes (unless the Committee resolves otherwise), and are limited to providing comment regarding items listed on the Committee agenda for this meeting.* ***Comments must be directed to the Chair, are not to be directed to individual Council members, staff or the audience and must not include personnel issues.***

4. **APPROVAL OF THE MINUTES – Minutes presented at the meeting; not included in original agenda package in error**

MOVED AND SECONDED, THAT the minutes of the September 19, 2024, Parks and Trails Committee Meeting be approved, as presented.
CARRIED UNANIMOUSLY

5. **BUSINESS ARISING – NIL**

6. **PRESENTATIONS, DELEGATIONS, PETITIONS – NIL**

7. **CORRESPONDENCE – NIL**

8. STATUS OF COMMITTEE RECOMMENDATIONS TO COUNCIL/ COUNCIL MOTIONS

a) Chairperson – Verbal and Written Reports

The Chair received a response from Staff regarding Committee's questions on the Clark Medd PDA regarding construction of a trail from the west end of ENN trail to the Highway at the Ware Road intersection. Staff provided the following information. Refer to text under (e) in the email below.

From: George Robinson <grobinson@lantzville.ca>
Sent: Thursday, November 21, 2024 3:31 PM
To: Councillor Jones <councillor.jones@lantzville.ca>
Cc: Delcy Wells <dwells@lantzville.ca>; Sundance Topham <stopham@lantzville.ca>
Subject: Trails in Clark-Medd Phased Development Agreement

Hello Councillor,

In response to your question about a trail as part of the Clark-Medd Phased Development Agreement, the following items are included in Schedule B – Amenities:

(b) Construction of a trail, trail signage and environmental fencing within the Bloods Creek Park Area, in the locations shown on Schedule "D" of this Agreement, with the design and construction to be approved by the District's Director of Public Works. The fencing must be black chain link with one sign per parcel of land created on the Clark Area that indicates "environmentally sensitive area";

(c) Construction of a 1.5 m wide concrete sidewalk within the existing Clark Drive dedication from the south-eastern boundary of the Clark Area to the existing crosswalk on Clark Drive at Aspengrove School, with such design and construction to be approved by the District's Director of Public Works;

(d) Construction of a 1.5 m wide concrete sidewalk from the western boundary of the Clark Area to Ware Road, with such design and construction to be approved by the District's Director of Public Works;

(e) Construction of a 3 m wide separated, asphalt multi-use pathway, along the District's road right of way, from the intersection of Clark Drive and Ware Road to the E&N trail and the crosswalk at the Island Highway, with such design and construction to be approved by the District's Director of Public Works;

If you have any questions please let me know.

Warm regards,
George

George Robinson, MCIP, RPP | Director of Planning and Community Services
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T: 250.933.8083 **F:** 250.390.5188 **E:** grobinson@lantzville.ca

9. UNFINISHED BUSINESS

(1) Discussion related to Parks and Trails:

Committee members noted that there was discussion at a recent Council meeting on its role and wanted confirmation that the Committee is on the correct path. The Chair confirmed that the Committee is on track regarding recommendations to Council and on its work updating the Lantzville Trails and Journeyways Strategy, 2010.

(2) Continue to focus on the Council motion dated March 20, 2024, as noted below:

THAT Council directs the Parks and Trails Committee to review the 2010 Lantzville Trails and Journeyways Strategy and the 2008 Parks and Trails Plan and provide recommended edits to Council.

I. Susan and Joan will review Trail Design Guidelines as presented in the Journeyways Strategy and update as necessary.
II. Joan and Susan to update Table 3.1 in the Journeyways Strategy with the amendments suggested by the Committee.
III. Members will provide information on the status of trails as listed in Table 3.1 to continue the updates to this table.

10. NEW BUSINESS - NIL

11. INTRODUCTION OF LATE ITEMS

12. PUBLIC CLARIFICATION/INPUT PERIOD

(Persons recognized by the Chairperson to speak must first state their name and address for the record, may speak once for up to 2 minutes (unless the Committee resolves otherwise), are limited to asking clarification questions or providing comment regarding business discussed by the Committee at this meeting. ***Comments or clarification questions must be directed to the Chair, are not to be directed to individual Committee members, staff or the audience and must not include personnel issues.***

13. MOTION TO CLOSE THE MEETING TO THE PUBLIC – NIL

14. ADJOURNMENT

The meeting was adjourned at 8:00 pm.

DISTRICT OF LANTZVILLE SEAL

Joan Jones

Joan Jones, Chairperson