District of Lantzville

Agenda for the Meeting of the Parks and Trails Select Committee to be held on Thursday, November 21, 2024, at 6:00 pm, in the Council Chamber, Municipal Hall, 2nd Floor – 7192 Lantzville Road, Lantzville, BC

Page No.

1. CALL TO ORDER

1-3 **2. ADOPTION OF THE AGENDA**

THAT the November 21, 2024, meeting agenda be adopted, as presented.

3. PUBLIC INPUT PERIOD *(Persons recognized by the Chairperson to speak must first state their name and address for the record, may speak once for up to 2 minutes (unless the Committee resolves otherwise), and are limited to providing comment regarding items listed on the Committee agenda for this meeting.* ***Comments must be directed to the Chair, are not to be directed to individual Council members, staff or the audience and must not include personnel issues.***

4. APPROVAL OF THE MINUTES

4-8 **THAT the September 19, 2024, meeting minutes of the Parks and Trails Committee Meeting be approved, as presented.**

5. BUSINESS ARISING – Nil

6. PRESENTATIONS, DELEGATIONS, PETITIONS – Nil

7. CORRESPONDENCE – Nil

8. STATUS OF COMMITTEE RECOMMENDATIONS TO COUNCIL/ COUNCIL MOTIONS

Chairperson Report to the Committee.

Item 10a 1 from September 19, 2024 P&T Agenda.

THAT the Parks and Trails Committee recommend that the District of Lantzville Council direct staff to construct a "Semi-rural Trail" from the intersection of Ware Road and the Highway to the ENN trail, to be located on the east side of Ware Road; AND FURTHER, THAT the construction of this trail be noted as a "high-priority".

The Parks and Trails Committee POSTPONED this recommendation at the September 19, 2024 meeting, and made a request that staff inform the Committee regarding details in the Clark Medd Phased Development Agreement (PDA) – does the PDA require construction of a trail from the intersection of Ware Road and the Highway to the ENN trail with the trail located on the east side of Ware Road?

To date the information has not been received by staff. The Chairperson will look into the procedure for this request to staff.

Item 10a 2 from September 19, 2024, P&T Agenda

THAT the Parks and Trails Committee recommend that the District of Lantzville Council direct staff to construct a "Semi-rural Trail" along the north side of Dickinson Road from Lantzville Road to the Oar Road pedestrian crossing; AND FURTHER, THAT the construction of this trail be noted as a "high-priority".

The recommendation was presented to Council at the October 9, 2024 Council Meeting.

Council discussion included interpretation of the words "high-priority". Councillor Jones clarified to say this was not a priority for the immediate construction of the trail. It was the priority given in the 2010 Trails and Journeyways Strategy when compared to other trails planned for the future in Lantzville AND ALSO a priority of the Committee intended to ensure that a trail design was included in the upcoming design for the Dickinson Road upgrade. Councillor Jones also informed Council that the Committee did not provide a recommendation for the trail beyond Oar Road due to the complex challenges along this portion of Dickinson Road. However, a design for this portion of the trail is also a "high-priority" for including in the Dickinson Rd upgrade.

A MOTION TO POSTPONE INDEFINITELY was CARRIED UNANIMOUSLY by Council

The Chairperson recommends that members of the committee watch the discussion during the October 9, 2024 Council Meeting.

9. UNFINISHED BUSINESS

(1) Continue to focus on the Council motion dated March 20, 2024, as noted below:

THAT Council directs the Parks and Trails Committee to review the 2010 Lantzville Trails and Journeyways Strategy and the 2008 Parks and Trails Plan and provide recommended edits to Council.

10. NEW BUSINESS

11. INTRODUCTION OF LATE ITEMS

12. PUBLIC CLARIFICATION/INPUT PERIOD (*Persons recognized by the Chairperson to speak must first state their name and address for the record, may speak once for up to 2 minutes (unless the Committee resolves otherwise), are limited to asking clarification questions or providing comment regarding business discussed by the Committee at this meeting*. ***Comments or clarification questions must be directed to the Chair, are not to be directed to individual Committee members, staff or the audience and must not include personnel issues.***

13. MOTION TO CLOSE THE MEETING TO THE PUBLIC – Nil

14. ADJOURNMENT

THAT the Parks and Trails Select Committee meeting be adjourned.

District of Lantzville

Minutes of the District of Lantzville Parks and Trails Select Committee Meeting held on Thursday, September 19, 2024, at 6:00 pm, in the Council Chamber, Municipal Hall, 2nd Floor – 7192 Lantzville Road, Lantzville, BC

PRESENT:	Members:	Joan Jones, Member Councillor/Chairperson Matt Foster, Member at Large Katrina Barnes, Member at Large Claire Belanger, Member at Large Becky Sanders, Member at Large
	Absent:	Clint Smith, Member at Large Valerie Jenkins, Member at Large Susan Cormie, Member at Large

The Chairperson, Councillor Joan Jones, called the meeting to order at 6:03 pm.

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1. CALL TO ORDER

1-4 **2. ADOPTION OF THE AGENDA**

MOVED AND SECONDED, THAT the September 19, 2024, meeting agenda be adopted, as presented.
CARRIED UNANIMOUSLY

3. PUBLIC INPUT PERIOD *(Persons recognized by the Chairperson to speak must first state their name and address for the record, may speak once for up to 2 minutes (unless the Committee resolves otherwise), and are limited to providing comment regarding items listed on the Committee agenda for this meeting.* ***Comments must be directed to the Chair, are not to be directed to individual Council members, staff or the audience and must not include personnel issues.***

4. Approval of the Minutes – Minutes to be presented at the meeting

MOVED AND SECONDED, THAT the minutes of the July 18, 2024, Parks and Trails Committee Meeting be approved, as presented.
CARRIED UNANIMOUSLY

5. BUSINESS ARISING – NIL

6. PRESENTATIONS, DELEGATIONS, PETITIONS – NIL

7. CORRESPONDENCE – NIL

8. STATUS OF COMMITTEE RECOMMENDATIONS TO COUNCIL/ COUNCIL MOTIONS

The Chair gave a verbal summary of the following motions that were passed at the July 24, 2024, Regular Meeting of Council:

MOVED AND SECONDED, THAT Council direct staff to add a trail standard to Bylaw 175 called "Semi-Rural" trail, noting that this trail must have a permeable surface of 1.0-2.0 meter width, with curves to follow the natural terrain, and a minimum distance of 1. 5 meters to the right of the white line when adjacent to a road; AND FURTHER THAT, Council recommend that the design guidelines for Semi-Rural trails as outlined in table 1 attached be included in Bylaw 175.

CARRIED UNANIMOUSLY

Table 1:

Semi-rural Trail: Design guidelines	
Level of Use	Low - moderate
Types of Use	Walking, jogging, dog walking, bikes
Surface	Permeable and firm: gravel or other including native soil
Width	1.0-2.0 m
Vegetation clearance	0.5m clear zone on each side and 2m vertical clearance above.
Horizontal curves	Maintain sightline through corners (ie: construct on outside of a corner when feasible). Curves to ease construction and to enhance the character of the trail.
Slope and drainage	Preferred maximum of 10%. Steps for steep slopes. Some, about2% cross slope or crowned construction so that water is shed off the surface. Removal of some vegetation and organic matter may be required.
Level of Maintenance	Low
Barriers	Fences (ex: metal post and boards, split rail), boulders. boardwalks, wooden bridge.
Comments	Limited amenities: benches, water fountains, garbage cans are options. Green crosswalks for road crossings as needed. Side of a road: 1.5m required separation from the white line. Constructed on public property with minimal impact to private property owners when removal of vegetation, bushes etc. is necessary. Example in Lantzville is the Lancewood to School field trail

MOVED AND SECONDED, THAT WHEREAS access may be needed through a development or a strata road, THAT the Parks and Trails Committee recommends THAT the District of Lantzville Council direct staff to ensure that all development applications include public access through the development to park land and public trails within or adjacent to the proposed development; AND FURTHER THAT, Council direct staff to investigate securing a public access along Tonnerre Way to proposed access to the public parks trail, located at the end of Tonnerre Way.
CARRIED UNANIMOUSLY

MOVED AND SECONDED, THAT the Parks and Trails Select Committee recommends THAT Council direct staff to research grants for active transportation and trail construction and apply for those that may be useful sources of funds for the construction of pedestrian and multi-use trails throughout Lantzville.
CARRIED UNANIMOUSLY

MOVED AND SECONDED, THAT Council instructs staff to replace the "Project Description" in the "District of Lantzville 2024-2028 Financial Plan Bylaw No. 360, 2023" under GL code #06-5-55- 527 with the following: "A semi-rural trail of 1.0-2. m width as terrain allows, with curves to follow natural terrain, constructed with a permeable firm surface AND located on the south side of Lantzville Road from Leland Road to Peterson Road, crossing the pedestrian crosswalk at Peterson Road then continuing along the north side of Lantzville Road to Huddlestone Road AND with a minimum distance of i.sm from the white line, to separate users from road traffic and preserve this space for cyclists; AND FURTHER THAT this be funded from the Climate Action Program Grant with the money remaining allocated to future paths of this description.
CARRIED UNANIMOUSLY

MOVED AND SECONDED, THAT Council direct staff to continue the "Leland to Huddlestone trail" from Huddlestone Road to the crossing walk at Tweedhope and School Road according to Table l attached with deletion of the word paved in Table l on page 125 of the July 24, 2024, agenda.
CARRIED UNANIMOUSLY

East side of Huddlestone to Village Core	Sec. 13	This is the final section that completes the trail from Leland to the Village Core. Recommend continuation of the trail to the Village core: • construct a basic wooden foot bridge, 3'-4' in width, or steps, to cross the ditch on the east side of Huddlestone • continue the trail to connect to the Legion "Walk of Honour" • identify the trail using existing ~~paved~~ space, from the east end of the "Walk of Honour" to the crosswalk at Tweedhope and School Rd.

9. UNFINISHED BUSINESS

Continue to focus on the Council motion dated March 20, 2024, as noted below:

THAT Council directs the Parks and Trails Committee to review the 2010 Lantzville Trails and Journeyways Strategy and the 2008 Parks and Trails Plan and provide recommended edits to Council.

The Committee continued review of the Trails and Journeryways Strategy, 2010 with the following conclusions:

- The Committee requests an update from Staff on the projects that have now been completed as identified in the Table 3.1 of the Journeyways Strategy (refer to pp. 4-11 at end in Section 3.1) along

with work completed that is needed to update the Map at the end of the Journeyways document.

- The Committee requests a map, assuming there is one, showing locations of Garbage cans located on District property and plans, if any, for future locations.

10. NEW BUSINESS

a) High Priority Construction of Semi-rural Trails

1. **THAT the Parks and Trails Committee recommend that the District of Lantzville Council direct staff to construct a "Semi-rural Trail" from the intersection of Ware Road and the Highway to the ENN trail, to be located on the east side of Ware Road; AND FURTHER, THAT the construction of this trail be noted as a "high-priority".**

POSTPONED

The Committee discussed this motion and noted that the Clark Medd Phased Development Agreement may require that this trail be built.

The Committee needed more information and requests that this be clarified by Staff.

The Committee also emphasized the need for a safer way to get from the west end of the ENN trail to the paved multi-use path that begins on the other side (to the south on Ware Rd) of the railroad tracks.

The Committee requests that Staff take a look at this to see if anything an be done to improve safety of users. There was discussion on the feasibility of brush cutting to along this section of Ware Rd.

Working Group Report to Committee:

This is a very important and a short connection trail. It is the easiest portion of a future trail to construct. When completed, the trail would follow Ware and Auld's road and connect to trails in the foothills as well as an access to Copley ridge. Construction of this portion of the trail will allow users to safely travel from the west end of the popular ENN trail and along the side Ware Road to the highway. After crossing the highway users can continue along the trail to Harby and other points in Lower Lantzville. In the future there may also be an option to cross the highway and take a trail east, parallel and on the north side of the highway, before turning towards Wiles Road and taking a trail that follows Bloods Creek all the way to where it crosses Lantzville Road.

2. **THAT the Parks and Trails Committee recommend that the District of Lantzville Council direct staff to construct a "Semi-rural Trail" along the north side of Dickinson Road from Lantzville Road to the Oar Road pedestrian crossing; AND FURTHER, THAT the construction of this trail be noted as a "high-priority".**

CARRIED UNANIMOUSLY

Working Group Report to Committee:

This trail is a high priority as there are safety concerns with users that are forced to walk in close proximity to the traffic on Dickinson Road. Residents have been asking for this to be addressed for many years. Unfortunately, there are a number of encroachments on District property. There are also a few asphalt and slope challenges along the route BUT the north, the water side, is still preferred to the south side where a ditch impedes the ability to construct a trail. This trail will provide easy access from the Village Core to roads leading to beach access points: Lavender, Jack's, Myron and Oar roads. From Oar Road there is a pedestrian crossing and a trail that takes one to Caillet Road which provides a friendly walking route to the Village Core.

11. INTRODUCTION OF LATE ITEMS

12. PUBLIC CLARIFICATION/INPUT PERIOD (*Persons recognized by the Chairperson to speak must first state their name and address for the record, may speak once for up to 2 minutes (unless the Committee resolves otherwise), are limited to asking clarification questions or providing comment regarding business discussed by the Committee at this meeting*. ***Comments or clarification questions must be directed to the Chair, are not to be directed to individual Committee members, staff or the audience and must not include personnel issues.***

13. MOTION TO CLOSE THE MEETING TO THE PUBLIC – NIL

14. ADJOURNMENT

MOVED AND SECONDED THAT the Parks and Trails Select Committee meeting be adjourned.
The meeting was adjourned at 8:00 pm