Minutes of the Regular Meeting of Council of the District of Lantzville held on Wednesday, November 6, 2024, at 6:00 pm in the Council Chamber, Municipal Hall - 2nd Floor, 7192 Lantzville Road, Lantzville, BC

Council: Mayor Mark Swain
Councillor Joan Jones
Councillor Jonathan Lerner
Councillor Ian Savage

Staff: Sundance Topham, Acting CAO | Director of Public Works
George Robinson, Director of Planning
Ken Bjorgaard, Interim Director of Finance*
Aria Long, Deputy Director of Corporate Administration

**participated electronically*

CALL TO ORDER

The Mayor called the meeting to order at 6:01 pm, and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

ADOPTION OF THE AGENDA

C24-307 MOVED AND SECONDED, THAT the November 6, 2024, Regular Council meeting agenda be adopted, as amended regarding agenda item 8a to follow agenda item 8b.
CARRIED UNANIMOUSLY

CORRESPONDENCE

Two letters were received from the public regarding the Legion Plaza.

GENERAL MATTERS

Mayor and Council Updates

- The King Charles III Nomination luncheon was held and 20 medals will be awarded in the Mid Island region.
- Remembrance Day is on Monday, November 11, 2024, and a community event will be hosted by the local Lantzville Legion, Branch 257.

START OF CONSENT AGENDA

CONSENT AGENDA

MOVED AND SECONDED, THAT the recommendations listed for items 7a to 7g in the Consent Agenda be approved, as presented.

C24-308 MOVED AND SECONDED, THAT the May 14, 2024, Special Council meeting minutes be approved, as presented.
CARRIED BY CONSENT

C24-309 MOVED AND SECONDED, THAT the June 19, 2024, Special Council meeting minutes be approved, as presented.
CARRIED BY CONSENT

C24-310 MOVED AND SECONDED, THAT the September 11, 2024, Special Council meeting minutes be approved, as presented.
CARRIED BY CONSENT

C24-311 MOVED AND SECONDED, THAT the October 8, 2024, Community Safety Standing Committee minutes be approved, as presented.
CARRIED BY CONSENT

C24-312 MOVED AND SECONDED, THAT the October 9, 2024, Regular Council meeting minutes be approved, as presented.
CARRIED BY CONSENT

C24-313 MOVED AND SECONDED, THAT the October 16, 2024, Special Council meeting minutes be approved, as presented.
CARRIED BY CONSENT

C24-314 MOVED AND SECONDED, THAT the October 23, 2024, Regular Council meeting minutes be approved, as presented.
CARRIED BY CONSENT

END OF CONSENT AGENDA

PUBLIC INPUT

Two written comments were received; no members of the public registered to speak via Zoom; and four members in the gallery provided public input on the Council agenda.

LEGISLATIVE MATTERS

7101 Stevens Place Bylaw Amendment

C24-315 MOVED AND SECONDED, THAT "District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (7101 Stevens Place) Bylaw No. 380, 2024" be given first reading.
CARRIED UNANIMOUSLY

C24-316 MOVED AND SECONDED, THAT "District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (7101 Stevens Place) Bylaw No. 380, 2024" be given second reading.
CARRIED UNANIMOUSLY

C24-317 MOVED AND SECONDED, THAT a public hearing for Zoning Amendment Bylaw No. 380 be scheduled.
CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Legion Plaza

The following motion tabled from October 23, 2024, Regular Council meeting was taken from the table to be considered:

C24-318 MOVED AND SECONDED, THAT Council approve implementation of the following:

i) "Legion Plaza Perimeter Plan" as submitted by Councillor Savage at the October 23, 2024, Council meeting as amended by removing the garbage container; removing and replacing the log sign to be replaced with 2 plaques worded by the Legion; and removing and replacing the Canoe with planters; and,

ii) that the District of Lantzville will pay the appropriate $980.00 cost regarding transportation and sand blasting of the Legion #257 anchor plus installation costs that may be associated, to be funded from the Community Works Fund (Gas Tax) with the 2024-2029 Financial Plan to be amended accordingly."
CARRIED

C24-319 MOVED AND SECONDED, THAT council direct staff to obtain the model information and costing for the benches requested by the Legion and other models of benches be presented to council for approval.
CARRIED

Shale Road

C24-320 MOVED AND SECONDED, THAT Council directs the Parks and Trails Select Committee to ensure that 6907 Owen Road be referenced as a vegetative buffer when updating the Parks, Trails and Recreation Plan and Trails and Journeyways Strategy.
DEFEATED

COMMITTEE/COMMISSION RECOMMENDATIONS

C24-321 MOVED AND SECONDED, THAT Council authorize staff to determine the location of traffic studies to be completed in 2024 and 2025; AND FURTHER THAT, these locations and the associated costs for the studies be reported to Council; AND FURTHER THAT, the 2024-2028 and 2025-2029 financial plans be amended accordingly.
DEFEATED

C24-322 MOVED AND SECONDED, THAT a safety complaint reporting system be brought before Council for their consideration.
CARRIED UNANIMOUSLY

NEW BUSINESS

2025 Meeting Schedule

C24-323 MOVED AND SECONDED, THAT the 2025 Council Meeting Schedule be approved as attached to the November 6, 2024, staff report; AND FURTHER THAT staff be authorized to publish notice of availability of the schedule.
CARRIED UNANIMOUSLY

NextGen911 service

C24-324 MOVED AND SECONDED, THAT, WHEREAS the District of Lantzville currently receives Geographic Information Systems (GIS) Service from the Regional District of Nanaimo, Council authorize the Regional District of Nanaimo to seek approval on behalf of the District of Lantzville, further to the attached Agreement titled Next Generation 911 Funding signed on August 8, 2023, for implementation of the NextGen911 access via Telus.
CARRIED UNANIMOUSLY

2025 Vancouver Island Regional Library Board Appointment

C24-325 MOVED AND SECONDED, THAT pursuant to the Library Act, Council appoints Councillor Lerner as the District of Lantzville representative to serve on the Vancouver Island Regional Library Board of Trustees for a term ending December 31, 2025.
CARRIED UNANIMOUSLY

2025 Nanaimo Fire Services Advisory Committee Appointment

C24-326 MOVED AND SECONDED, THAT Council appoints Councillor Jones to serve as the District of Lantzville's representative on the Regional District of Nanaimo Fire Services Advisory Committee for a term ending December 31, 2025.
CARRIED UNANIMOUSLY

INTRODUCTION OF LATE ITEMS

C24-327 MOVED AND SECONDED, THAT Council add a late item regarding a safety issue on Lavender Road end.
CARRIED UNANIMOUSLY

C24-328 MOVED AND SECONDED, THAT Council direct staff to immediately undertake and complete the following work on the Lavender Road End Property:

- Remove wooden stairs and wooden cribbing
- Place fill
- Slope the grade (see figure 1- area A attached)
- Remove all invasive vegetation (see figure 1 – area B attached)

AND FURTHER, THAT the proposed work be funded from the Community Works Fund.
CARRIED UNANIMOUSLY

INTRODUCTION OF "NOTICE OF MOTION"

PUBLIC CLARIFICATION

No members of the public asked for clarification regarding agenda items.

MOTION TO CLOSE THE MEETING TO THE PUBLIC 8:02PM

C24-329 MOVED AND SECONDED, THAT the regular Council meeting be closed to the public, pursuant to sections 90(1) (a), (c), (d) and (k) of the Community Charter, for the purpose of considering:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
(c) labour relations or other employee relations;
(d) the security of the property of the municipality;
(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to
CARRIED UNANIMOUSLY

ADJOURNMENT

C24-330 MOVED and SECONDED, THAT the November 6, 2024, Regular Council meeting be adjourned.
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 9:28 pm

Certified Correct:

ORIGINAL SIGNED

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Delcy Wells, Director of Corporate Administration

Confirmed this 4th day of December 2024.

ORIGINAL SIGNED

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Mark Swain, Mayor