

Minutes of the Regular Meeting of Council of the District of Lantzville held on Wednesday, October 23, 2024, at 6:00 pm in the Council Chamber, Municipal Hall - 2nd Floor, 7192 Lantzville Road, Lantzville, BC

Council: Mayor Mark Swain
Councillor Joan Jones
Councillor Jonathan Lerner
Councillor Rachelle Mundell*
Councillor Ian Savage

Staff: Sundance Topham, Interim Chief Administrative Officer
Delcy Wells, Director of Corporate Administration
Ken Bjorgaard, Interim Director of Finance
George Robinson, Director of Planning and Community Services

**participated electronically*

CALL TO ORDER

The Mayor called the meeting to order at 6:01 pm, and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

ADOPTION OF THE AGENDA

C24-294 MOVED AND SECONDED THAT the October 23, 2024, Regular Council meeting agenda be adopted, as amended, by adding a motion to appoint the new Interim Chief Administrative Officer.

CARRIED UNANIMOUSLY

C24-295 MOVED and SECONDED THAT Council appoint Sundance Topham as Interim Chief Administrative Officer effective October 23, 2024.

CARRIED

GENERAL MATTERS

The Vancouver Island Race Association presented plans for the Bastion 12K Race to be held in Lantzville on February 9, 2025. The race will originate at Aspengrove School, and 500 participants are expected. The Association will ensure communication with the neighbours along the route, as well as provision of first aid, food/drink, traffic management, and clean up.

The Royal Canadian Legion presented information regarding the Legion Plaza design.

START OF CONSENT AGENDA

CONSENT AGENDA

C24-296 MOVED and SECONDED, THAT the recommendations listed for items 7b) to 7c) in the Consent Agenda be approved

a) **Removed From the Consent Agenda**

b) THAT "District of Lantzville 2025 Property Tax Exemption Bylaw No. 375, 2024" be adopted.

- c) THAT “District of Lantzville 2025-2034 Island Corridor Foundation Property Tax Exemption Bylaw No. 376, 2024” be adopted.

CARRIED BY CONSENT

END OF CONSENT AGENDA

- C24-297 MOVED AND SECONDED THAT “District of Lantzville Municipal Ticket Information Bylaw No. 100, 2012, Amendment (Schedule Update) Bylaw No. 378, 2024” be adopted.

CARRIED

Councillors Savage and Jones opposed [Note: Councillor Savage requested a recorded vote.]

PUBLIC INPUT

No written comments were received; no members of the public registered and spoke via Zoom; and two members in the gallery provided public input on the Council agenda regarding Item 10f and the Community Standing Safety Committee.

LEGISLATIVE MATTERS - Nil

UNFINISHED BUSINESS

Legion Plaza

- C24-298 MOVED AND SECONDED THAT Item 8a be referred to the November 6, 2024, regular

Council meeting.

CARRIED

- C24-299 MOVED AND SECONDED THAT some of the remaining heathers be used to improve the spacing of the planted heathers per the design approved by Council in order to reduce bare patches and minimize weed growth in the future; AND FURTHER THAT the species and their location be followed during this work according to the heather layout design approved by Council.

CARRIED

COMMITTEE/COMMISSION RECOMMENDATIONS - Nil

NEW BUSINESS

Mayor and Council Updates

Councillor Lerner

- Welcome to the new Interim Chief Administrative Officer, Sundance Topham.
- Thank you to candidates and volunteers for their work regarding the Provincial election.
- It was noted that the Poppy Campaign will begin soon

Councillor Jones

- Reminder that the November 11th ceremony will be hosted by the Legion in Huddlestone Park.

Councillor Savage

- The passing of George Holme was acknowledged as well as the tribute provided by the Regional District of Nanaimo at its October 22, 2024, Board meeting. Mr. Holme represented Area E (Nanoose Bay) for nearly 30 years.
- The passing of Daniel Negrin and John Cooper, long-time members of the community, were also acknowledged.

Councillor Mundell

- Reminded residents to be careful on Halloween night.

Mayor Swain

- Remembered John Cooper for his participation in the Polar Bear Swim and the drumming he did at the event to draw crowds in.

E-Newsletter

- C24-300* MOVED AND SECONDED THAT Council direct staff to provide a brief summary of the total number of current e-newsletter subscribers compared to the total physical addresses currently being serviced by the physical edition; AND FURTHER THAT this summary be provided in early November 2024 as part of the budget process.
CARRIED UNANIMOUSLY

Councillor Lerner left the meeting at 7:46 pm; returned at 7:48 pm

Lavender Road End – Budget

- C24-301* MOVED AND SECONDED THAT Council refer this item back to staff to coordinate a public open house with respect to the design of Lavender Road End.
DEFEATED
- C24-302* MOVED AND SECONDED THAT Council direct staff to prepare a draft plan consistent with the original motion [Motion C23-214] and submit it to Council for consideration prior to scheduling an open house for the Lavender Road End design.
CARRIED UNANIMOUSLY

Budget/Actual Variances & 2024 Year-End Projections

The Interim Director of Finance presented the budget/actual variances and the projections to the end of 2024 for Council's information as per the Staff Report dated October 23, 2024.

Uncollectible Property Taxes

- C24-303 MOVED AND SECONDED THAT as per the Staff Report dated October 23, 2024, Council approves the write off of uncollectible property taxes for the folios 350-70531.200; 350.70160.210; 350.70160.100; AND FURTHER THAT Council directs staff to apply to the Minister under Section 781 of the *Local Government Act* to write off the said account receivable.
CARRIED UNANIMOUSLY

Park between Shale Road and Seaside Terrace – 6907 Owen Road

- C24-304 MOVED AND SECONDED THAT Council directs staff that the park at 6907 Owen Road be planted with additional trees as appropriate to provide a buffer between the properties along Seaside Terrace and Shale Road and preserve the existing trees along the park.
DEFEATED
- C24-305 MOVED AND SECONDED THAT discussion regarding 6907 Owen Road be referred to the Closed portion of the November 6, 2024, regular Council meeting.
CARRIED UNANIMOUSLY

PUBLIC CLARIFICATION

Suzanne Turnbull, 7056 Lavender Road, inquired about the presentation regarding the Lavender Road Beach End in July 2024.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

- C24-306 MOVED AND SECONDED, THAT the regular Council meeting be closed to the public, pursuant to sections 90(1) (a), (c), (d), (g), (i), (k) and section 90(2) (b) of the Community Charter, for the purpose of considering:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
 - (c) labour relations or other employee relations;
 - (d) the security of the property of the municipality;
 - (g) litigation or potential litigation affecting the municipality;
 - (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Section 90(2)

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 8:55 pm

MEETING REOPENED: 9:40 pm with all of Council in attendance as well as Sundance Topham, Ken Bjorgaard, Delcy Wells and George Robinson.

[Note: In the Closed portion of the meeting, Council passed a motion to go past 9:30 pm]

ADJOURNMENT

MOVED and SECONDED, THAT the October 23, 2024, regular Council meeting be adjourned.

CARRIED UNANIMOUSLY

MEETING ADJOURNED: 9:40 pm

Certified Correct:

ORIGINAL SIGNED

Delcy Wells, Director of Corporate Administration

Confirmed this 6th day of November, 2024.

ORIGINAL SIGNED

Mark Swain, Mayor