Minutes of the Regular Meeting of Council of the District of Lantzville held on Wednesday, June 26, 2024, at 6:00 pm in the Council Chamber, Municipal Hall - 2nd Floor, 7192 Lantzville Road, Lantzville, BC

PRESENT:

Council: Mayor Mark Swain
Councillor Joan Jones
Councillor Jonathan Lerner
Councillor Rachelle Mundell
Councillor Ian Savage

Staff: Glenn Morphy, Acting CAO | Acting Director of Planning | Director of Public Works
Aria Long, Deputy Director of Corporate Administration
Delcy Wells, Director of Corporate Administration

CALL TO ORDER

The Mayor called the meeting to order at 6:00 pm, and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

ADOPTION OF THE AGENDA

MOVED AND SECONDED, THAT the June 26, 2024, regular Council meeting agenda be adopted, as amended regarding the following items:

- Item 7 memorial bench to item 13 under new business.
- Add correspondence regarding additional memorial benches under item 13; and,
- Add appointment of the Interim Director of Finance.
- Mayor and Council Verbal Updates be added to 12a

CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED AND SECONDED, THAT the regular Council meeting be closed to the public, pursuant to sections 90(1) (a), (c), (d), (e) and (i), of the Community Charter, for the purpose of considering:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
(c) labour relations or other employee relations;
(d) the security of the property of the municipality;
(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 6:03 pm

MEETING REOPENED: 6:53 pm (7:05 pm) with Mayor Swain and Councillors Mundell, Jones, Lerner, and Savage in attendance. Also, Acting CAO/Director Glenn Morphy; Amanda Masse, Planner; Ken Bjorgaard, Interim Director of Financial Services, and Deputy Director Aria Long.

MOVED AND SECONDED, THAT the June 26, 2024, regular Council meeting agenda be adopted, as amended to add agenda item Mayor and Council Verbal Updates before New Business.
CARRIED UNANIMOUSLY

PUBLIC INPUT PERIOD

Marilyn Petreman, Address 7988 Lantzville Road
Longtime residents of Lantzville requesting to install a memorial bench.

CORRESPONDENCE

Mayor and Council received for information an Air Search and Rescue Grant Request letter and a request for private installation of memorial bench.

GENERAL MATTERS

C24-143 MOVED AND SECONDED to refer the following motion to staff "THAT any Council member who wishes to attend the Federation of Canadian Municipalities (FCM) Conference in 2025 be authorized to do so, with expenses covered; AND FURTHER THAT, Council directs staff reserve a block of hotel rooms at the "early bird" rate as soon as they become available to obtain the hotel room and registration prices and to present back to Council at the July 10, 2024 council meeting
CARRIED UNANIMOUSLY

DELEGATION

Brenda McConachie attended via Zoom regarding "Beach Road Ends Signs & Parking"
Longtime resident of Lantzville has concerns regarding no parking signs and encroachments on beach access roads from residents and is requesting encroachments be removed.

START OF CONSENT AGENDA

CONSENT AGENDA

C24-144 MOVED AND SECONDED, THAT the recommendation listed for item 7a) in the Consent Agenda be approved.
CARRIED UNANIMOUSLY

C24-145 MOVED AND SECONDED THAT the June 12, 2024, regular Council meeting minutes be approved, as presented.
CARRIED BY CONSENT

END OF CONSENT AGENDA

LEGISLATIVE MATTERS

SOFI – 2023 SOFI REPORT FOR INFORMATION

C24-146 MOVED AND SECONDED, THAT staff collate the 2024 legal invoices to date and submit to Council for the July 10, 2024, In Camera agenda.
CARRIED UNANIMOUSLY

C24-147 MOVED AND SECONDED, THAT staff collate the 2024 the Sea to Sky invoices to date and submit to Council for the next regular Council meeting.
CARRIED UNANIMOUSLY

TREE BYLAW ADOPTION

C24-148 MOVED AND SECONDED, THAT "District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (Small Scale Multi Unit Housing) Bylaw No. 369, 2024" be adopted.
CARRIED UNANIMOUSLY

ZONING BYLAW ADOPTION

C24-149 MOVED AND SECONDED, THAT "District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (Small Scale Multi Unit Housing) Bylaw No. 369, 2024" be adopted.
CARRIED UNANIMOUSLY

TRANSIT BYLAW ADOPTION

C24-150 MOVED AND SECONDED, THAT "District of Lantzville Transit-Oriented Areas Bylaw No. 370, 2024" be adopted.
CARRIED UNANIMOUSLY

PROCEDURE BYLAW ADOPTION

C24-151 MOVED AND SECONDED, THAT "District of Lantzville Council Procedure Bylaw No. 141, 2020, Amendment Bylaw No.371, 2024" be adopted.
CARRIED UNANIMOUSLY

WATER SYSTEM EXPANSION TO THE WINDS RESIDENTIAL AREAS, LOAN AUTHORIZATION BYLAW NO. 299, 2022

C24-152 MOVED AND SECONDED, THAT third reading of "District of Lantzville Water System Expansion to the Winds Residential Areas, Loan Authorization Bylaw No. 299, 2022" given November 8, 2023, be rescinded.
CARRIED UNANIMOUSLY

C24-153 MOVED AND SECONDED, THAT "District of Lantzville Water System Expansion to the Winds Residential Areas, Loan Authorization Bylaw No. 299, 2022" be amended in the form attached to the June 26, 2024, report; AND FURTHER THAT Bylaw No. 299 be given third reading, as amended.

CARRIED UNANIMOUSLY

DISTRICT OF LANTZVILLE WATER SYSTEM EXPANSION "THE WINDS" LOCAL AREA SERVICE BYLAW NO. 336, 2023

C24-154 MOVED AND SECONDED, THAT "District of Lantzville Water System Expansion "The Winds" Local Area Service Bylaw No. 336, 2023" be given first reading.
CARRIED UNANIMOUSLY

C24-155 MOVED AND SECONDED, THAT "District of Lantzville Water System Expansion "The Winds" Local Area Service Bylaw No. 336, 2023" be given second reading.
CARRIED UNANIMOUSLY

C24-156 MOVED AND SECONDED, THAT "District of Lantzville Water System Expansion "The Winds" Local Area Service Bylaw No. 336, 2023" be given third reading.
CARRIED UNANIMOUSLY

ACCESSIBILITY GRANT

C24-157 MOVED AND SECONDED, THAT Council directs staff to apply for the Government of Canada's Enabling Accessibility Fund - Small Projects Component grant, for the installation of accessible playground equipment at a location to be determined by the Accessibility Advisory Committee as soon as possible.
CARRIED UNANIMOUSLY

ZERO CARBON STEP CODE

C24-158 MOVED AND SECONDED, THAT "District of Lantzville Building Bylaw No. 182, 2020, Amendment (Zero Carbon Step Code) Bylaw No. 372, 2024" be given first reading.
CARRIED UNANIMOUSLY

C24-159 MOVED AND SECONDED, THAT "District of Lantzville Building Bylaw No. 182, 2020, Amendment (Zero Carbon Step Code) Bylaw No. 372, 2024" be given second reading.
CARRIED UNANIMOUSLY

C24-160 MOVED AND SECONDED, THAT "District of Lantzville Building Bylaw No. 182, 2020, Amendment (Zero Carbon Step Code) Bylaw No. 372, 2024" be given third reading.
CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

PIERCE WOODS – VERBAL UPDATE

C24-161 MOVED AND SECONDED, THAT the motion on the floor "THAT the Pierce Woods Marine Park PHASE 1 – Safety Works 2024 capital budget of $120,000 be increased to $170,000 to accommodate additional capital costs for parking and gate improvements with the additional funding coming from: a) the Community Works Fund (GL # 01-2-10-229) (formerly referred to as gas tax funds) (balance of $1,470,485 as at Jan. 1, 2024) or b) Covid Recovery Reserve (GL # 15-3-10-303) (balance of $295,567 as at Jan. 1, 2024); and FURTHER that the District of Lantzville's 2024 – 2028 Financial Plan be amended accordingly." be postponed to the next regular meeting of council; AND FURTHER THAT, staff be directed to provide any additional information pertaining to quotes or any additional funds required to obtain quotes.
CARRIED UNANIMOUSLY

JACK'S ROAD

C24-162 MOVED AND SECONDED, THAT staff provide Council with a verbal updated on the closure of Jack's Road and on the resolutions unanimously passed by Council on February 21, 2024, and on September 13, 2024, regarding to improvements on Jack's Road end.
CARRIED UNANIMOUSLY

C24-163 MOVED AND SECONDED, THAT Council direct staff to ensure the closure of Jack's Road end no later than Monday, July 8, 2024, with notice to the community ; AND FURTHER THAT, staff begin work immediately on improvements required to complete work as shown in the design sketch titled Jack's Road End as approved by Council on February 21, 2024, AND FURTHER THAT, staff provide a report for the July 10, 2024 Council meeting that included timelines for the improvements approved in the September 13, 2023 motion carried unanimously by Council.
CARRIED

C24-164 MOVED AND SECONDED, THAT staff provide council with a verbal update on the "improvements" to the Lavender Road beach end according to the motion of council carried unanimously on September 13, 2023
CARRIED UNANIMOUSLY

C24-165 MOVED AND SECONDED, THAT Council direct staff to provide no later than July 26, 2024, for the regular meeting of Council a report outlining the works and costs to complete the following improvements at the Lavender Road beach end, as requested in the motion carried unanimously by Council on September 13, 2023.
CARRIED UNANIMOUSLY

BYLAW 175

C24-166 MOVED AND SECONDED, THAT all the proposed amendments for Bylaw 175 including all of consultant Lisa Zwarn's proposed amendments be presented in their current draft form at the July 10, 2024, meeting for Council's consideration.
CARRIED UNANIMOUSLY

COMMITTEE/COMMISSION RECOMMENDATIONS

NEW BUSINESS

EXEMPTION FROM DEVELOPMENT PERMIT REQUIREMENTS FOR SITE WORKS ON 7194 DICKENSON ROAD

C24-167 MOVED AND SECONDED, THAT, by unanimous consent of Council, the regular council meeting be extended past 9:30 pm**.**

C24-168 MOVED AND SECONDED, THAT Council approves an exemption from Development Permit requirements for the structural repair of 7194 Dickinson Road.
CARRIED UNANIMOUSLY

CORRESPONDENCE

C24-169 MOVED AND SECONDED, THAT the request for the memorial bench addition on North Road as well as the memorial bench program itself both be referred to the next Committee of the Whole meeting for Council to discuss and make recommendations.
CARRIED UNANIMOUSLY

C24-170 MOVED AND SECONDED, THAT the correspondence for the Jack Mowatt memorial bench be referred to the July 17, 2024, Committee of the Whole meeting.
CARRIED UNANIMOUSLY

INTRODUCTION OF LATE ITEMS

C24-171 MOVED AND SECONDED, THAT Council accepts the late item regarding the King Charles III coronation medal.
CARRIED UNANIMOUSLY

C24-172 MOVED AND SECONDED, THAT residents be notified immediately under public notices on the District of Lantzville website and on the Facebook page that they can now nominate Lantzville candidates as recipients of the King Charles III coronation medal and that the notice inform residents of the August 28, 2024, deadline for nominations and that the notice include this link "" ; AND FURTHER THAT, the notice be included in the August, 2024, issue of the Community Update.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC at 9:45 PM

MOVED AND SECONDED, THAT the regular Council meeting be closed to the public, pursuant to sections 90(1) (a), (c), (d), (e) and (i), of the Community Charter, for the purpose of considering:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
(c) labour relations or other employee relations;
(d) the security of the property of the municipality;
(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED AND SECONDED, THAT the June 26, 2024, regular Council meeting be adjourned.
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 9:53 pm

Certified Correct:

ORIGINAL SIGNED

Delcy Wells, Director of Corporate Administration

Confirmed this 25th day of September 2024.

ORIGINAL SIGNED

Mark Swain, Mayor