Minutes of the Regular Meeting of Council of the District of Lantzville held on Wednesday, September 8, 2021, at 6:00 pm via Video-Conference

PRESENT:

Council: Mayor Mark Swain*
Councillor Will Geselbracht*
Councillor Karen Proctor*
Councillor Ian Savage*
Councillor Jamie Wilson*

Staff: Ronald Campbell, Chief Administrative Officer (CAO)*
Trudy Coates, Director of Corporate Administration*
Nelda Richardson, Deputy Director of Corporate Administration*
Kyle Young, Director of Planning and Community Services* (left at 7:08 pm)
Raj Hayre, Director of Financial Services*

Guests: Erin Hemmens, Acting Chair, Nanaimo Regional Hospital District*
Tyler Brown, Chair, Regional District of Nanaimo (RDN)*
Douglas Holmes, Chief Administrative Officer, RDN*
Paul Thompson, Acting General Manager, Strategic & Community Development, RDN*
Jeannie Bradburne, Director of Finance, RDN*
Scott McCarten, Executive Director, Capital Management & Finance, Island Health*
Kevin Daniel, Manager, Capital Planning, Island Health*
Richard Brown, Consultant Architect, Island Health*

**Participated electronically*

CALL TO ORDER
The Mayor called the meeting to order at 6:01 pm and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

ADOPTION OF THE AGENDA
MOVED and SECONDED, THAT the September 8, 2021 regular Council meeting agenda be adopted, as amended with additional information circulated for agenda item 8. Public Input Period and corrected information for agenda item 9. c) Bylaw 262.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC
MOVED and SECONDED, THAT the regular Council meeting be closed to the public, pursuant to section 90(1) (a), (e), (f), (g), (i), (k), and 90(2)(b) of the *Community Charter*, for the purpose of considering:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

- litigation or potential litigation affecting the municipality;
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 6:02 pm

MEETING REOPENED – CLOSED TO THE PUBLIC DUE TO COVID-19: 6:51 pm with Mayor Swain*, Councillors Geselbracht*, Proctor*, Savage* and Wilson* present. Also, CAO Campbell*, Director Coates*, Director Young*, and Deputy Director Richardson*.

Mayor Swain recessed the meeting until 7:00 pm.

MEETING RECESSED: 6:52 pm
MEETING RESUMED: 7:00 pm, with all of Council* in attendance. Also, in attendance: CAO Campbell*, Director Coates*, Director Hayre*, Director Young*, and Deputy Director Richardson*.

PUBLIC AND STATUTORY HEARINGS - Nil

GENERAL MATTERS (Delegations/recognitions) - Nil

CONSENT AGENDA

C21-129 MOVED and SECONDED, THAT the recommendation listed for item 7a) in the Consent Agenda, be approved.
CARRIED UNANIMOUSLY

a) THAT the July 21, 2021, regular Council meeting minutes be approved, as presented.
CARRIED by Consent

END OF CONSENT AGENDA

MOVED and SECONDED, THAT the September 8, 2021 regular Council meeting agenda be amended to move item 12.b) Seaside Community Society (12 Aug 2021) re Minetown Day Parade Road Closure to after item 8. Public Input Period.
CARRIED UNANIMOUSLY

PUBLIC INPUT PERIOD – (Suspended in person due to COVID-19)
Two (2) written comments were received, and two (2) members of the public registered via Zoom to provide public input; however, only one participated.

NEW BUSINESS (Reports and correspondence)

1. **Seaside Community Society (12 Aug 2021) re Minetown Day Parade Road Closure**

C21-130 MOVED and SECONDED, THAT the closure to traffic be authorized from 10:00 am to 11:00 am on Saturday, September 18, 2021 on that portion of Lantzville Road from the intersection of Lantzville and Ware Roads, with the parade proceeding northwest through the village core along Lantzville Road from Caillet Road to Huddlestone Road, and then down Huddlestone Road to the entrance of Huddlestone Park, to permit the Seaside Community Society to conduct the Minetown Day children's bike parade, subject to emergency services and transit notification, adequately addressing emergency access issues, and the Society retaining a traffic control company to provide the necessary traffic control.

CARRIED UNANIMOUSLY

LEGISLATIVE MATTERS (Bylaws, development variance permits, agreements, contracts, grants, budgets)

1. **Bylaw No. 167**

C21-131 MOVED and SECONDED, THAT "District of Lantzville Business Licence Bylaw No. 167, 2021" be adopted.

CARRIED

Director Young left the meeting at 7:08 pm.

2. **Bylaw No. 200**

C21-132 MOVED and SECONDED, THAT Good Neighbour Bylaw No. 200, 2021, be amended in clause 23 by striking "quiet hours in the District are between 10:00 pm and 7:00 am, including on beaches" and inserting "quiet hours in the District are between 11:00 pm and 7:00 am, including on beaches".

CARRIED

C21-133 MOVED and SECONDED, THAT Good Neighbour Bylaw No. 200, 2021, be amended in clause 24(d) by striking "operation of any motorized lawn-grooming or garden equipment in the District between the hours of 8:00 pm and 7:00 am" and inserting "operation of any motorized lawn-grooming or garden equipment in the District between the hours of 8:00 pm and 8:00 am".

CARRIED

C21-134 MOVED and SECONDED, THAT Good Neighbour Bylaw No. 200, 2021, be amended in:

- definitions "Special event permit" by striking "approved by Council" and inserting "approved by the Director of Corporate Administration"
- definitions by adding ""Director of Corporate Administration" means the person appointed by Council as the Director of Corporate Administration for the District and any person delegated to assist in carrying out their duties under this Bylaw;".

CARRIED

C21-135 MOVED and SECONDED, THAT Good Neighbour Bylaw No. 200, 2021, be amended in in clause 24(e) by striking "7:00 am" and inserting "8:00 am".

CARRIED UNANIMOUSLY

C21-136 MOVED and SECONDED, THAT "District of Lantzville Good Neighbour Bylaw No. 200, 2021" be given third reading as amended by the previous motions.
CARRIED

3. **Bylaw No. 262**

C21-137 MOVED and SECONDED, THAT "District of Lantzville Official Community Plan Bylaw No. 150, 2019, Amendment (Regional Context Statement and Service Areas) Bylaw No. 262, 2021" be given first and second reading; AND FURTHER THAT District of Lantzville Official Community Plan Bylaw No. 150, 2019, Amendment (Regional Context Statement and Service Areas) Bylaw No. 262, 2021 is consistent with the District of Lantzville Financial Plan and the relevant waste management plans.
CARRIED

Mayor Swain recessed the meeting until 8:21 pm.

MEETING RECESSED: 8:16 pm
MEETING RESUMED: 8:21 pm, with all of Council* in attendance. Also, in attendance: CAO Campbell*, Director Coates*, Director Hayre*, and Deputy Director Richardson*.

4. **Bylaw No. 273**

C21-138 MOVED and SECONDED, THAT "District of Lantzville Miscellaneous Fees and Charges Bylaw No. 26 - 2004, Amendment (Business Licence) Bylaw No. 273, 2021" be adopted.
CARRIED

5. **Bylaw No. 278**

C21-139 MOVED and SECONDED, THAT "District of Lantzville Council Procedure Bylaw No. 141, 2020, Amendment (Electronic Meetings) Bylaw No. 278, 2021" be given first, second and third readings.
CARRIED UNANIMOUSLY

C21-140 MOVED and SECONDED, THAT Council amends the 2021 Council meeting schedule to add a Special Council meeting to be held at 6:00 pm on Monday, September 27, 2021 electronically and in the Council Chamber for those members who wish to attend in person, for consideration of adoption of "District of Lantzville Council Procedure Bylaw No. 141, 2020, Amendment (Electronic Meetings) Bylaw No. 278, 2021".
CARRIED UNANIMOUSLY

C21-141 MOVED and SECONDED, THAT the 2021-2024 Financial Plan be amended to include a $90,000 Capital Budget provision for Electronic Meetings Equipment Upgrade to be funded from the COVID-19 Restart Grant.
CARRIED UNANIMOUSLY

6. **Bylaw No. 281**

MOVED and SECONDED, THAT "District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (6935 Dickinson Road) Bylaw No. 281, 2021" be given first and second reading.

C21-142 MOVED and SECONDED, THAT the motion on the floor be referred to staff to discuss feedback from this Council meeting and provide further information regarding community amenity contributions.
CARRIED

The Mayor called for the unanimous consent required for the meeting to proceed beyond 9:30 pm; however, there was an objection.

ADJOURNMENT
MOVED and SECONDED, THAT the meeting be adjourned.
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 9:28 pm

Certified Correct:

ORIGINAL SIGNED

_____
Trudy Coates, Director of Corporate Administration

Confirmed this 22nd day of September, 2021.

ORIGINAL SIGNED

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Mark Swain, Mayor