District of Lantzville

Agenda for the Community Safety Standing Committee Meeting to be held on Tuesday, September 7, 2021 at 9:00 am via Video Conference

Pursuant to the June 17, 2020 Ministerial Order No. M192 [Local Government Meetings and Bylaw Process (COVID-19) Order No. 3] Committee members may participate in this meeting, utilizing electronic or other communication facilities, and public access to the meeting is not permitted, as despite the best efforts of the Committee, the attendance of members of the public cannot be accommodated at this open meeting in accordance with the applicable requirements or recommendations under the Public Health Act. Members of the public who wish to provide input regarding agenda items prior to the meeting can submit written comments by email to district@lantzville.ca, mail or drop off at Municipal Hall that must be received before 12:00 noon the day before the meeting, providing their name, address, agenda item number / name, and comments, which will be shared with the Committee and form part of the public record. The public is also encouraged to view and listen to the meeting recording of the open portion of the meeting, online via the District's website at www.lantzville.ca.

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CHAIRPERSON CALLS THE MEETING TO ORDER

1-3 **1. ADOPTION OF THE AGENDA**

THAT the September 7, 2021 Community Safety Standing Committee meeting agenda be adopted, as presented.

2. APPROVAL OF THE MINUTES

4-6 **THAT the June 8, 2021 Community Safety Standing Committee meeting minutes be approved, as presented.**

3. STATUS OF COMMISSION RECOMMENDATIONS TO COUNCIL / AND COUNCIL MOTIONS

(a) June 16, 2021 Council Motions (from June 8th recommendations)

THAT staff provide recommendations for crosswalk options at Clark Drive and Aulds Road, including cost estimates and funding options, for Council's consideration. *UPDATE: report on the September 8th agenda confirming ICBC grant and authorizing work to proceed.*

THAT staff update Traffic and Parking Regulations Bylaw No. 28, 2004, Truck Routes for vehicles exceeding 13,500 kg, for Council's consideration. *UPDATE: to be included in the rewrite of the Traffic and Parking Regulations Bylaw.*

THAT the District of Lantzville write to the Ministry of Transportation and Infrastructure requesting permanent speed reader signs for both south and north bound traffic directions on the Island Highway at Ware Road intersection. *UPDATE: MOTI August 30th response to June 23rd request indicates no plans at this time; however, MOTI working on design and engineering for large overhead driver info sign near Superior Road, with design completion by spring 2022.*

4. VERBAL UPDATES

(a) RCMP

(b) Fire Rescue

5. UNFINISHED BUSINESS - Nil

6. NEW BUSINESS

(a) Dickinson Road Speed Limit

As the 2022 Financial Plan includes a Roads Master Plan including the design of speed limits for specified roads, and also has the upgrading of Dickinson Road, which includes a sidewalk, staff recommend that the Community Safety Standing Committee not make the motion identified below at this time.

Councillor Savage's Recommendation:

THAT the Community Safety Standing Committee recommends to Council THAT residents of Dickinson Road be sent a letter inviting their feedback on the proposal of reducing the speed limit to 30 km/h on Dickinson Road, and that the feedback from these letters be presented to the Committee at the next Community Safety Standing Committee meeting, for the Committee's consideration of the proposal for recommendation to Council.

(b) Safety Complaints received by Elected Officials June 8-September 1, 2021 – For Information

1. **Speeding on Superior Road** – request for curbs around mailbox and speed humps along Superior Road
2. **Dirt Bike and Quad Traffic Speeding on District Roads and Using Woodlot 1475** – concern for potential fires along Lorenzen Lane and Sywash Ridge Road
3. **Intersection of Aulds Road and Clark Drive** – concern about lack of parking at either end of the E&N Trail and recommending adding a crosswalk on the Aulds Road end of the trail
4. **Dickinson Road** – concern for speeding on Dickinson Road and requesting traffic calming measures including a 30 km/h zone to deter people using Dickinson Road as a highway
5. **Emergency Response Beach Access** – concern about emergency responders not having access to beach road ends and illegal encroachments on the District rights-of-way
6. **Lantzville Traffic Concerns and Observations** – concern about the elimination of parking and excessive speeding on Peterson Road, highway traffic detoured to Lantzville Road. Also, requesting raised crosswalks part way up Peterson Road and at Lantzville and Peterson Roads, that District crosswalk signs have reflective posts, that roadways in lower Lantzville city limits have a 30 km/h zone, and that Sebastion Road beach end be reconfigured to be accessible to everyone
7. **Traffic Volume and Speeding on Dickinson Road** – concern about speeding and lack of RCMP presence, and requesting a reduced speed limit for Dickinson Road

8. **Crosswalk at Peterson Road** – requesting a raised crosswalk at Peterson Road and notification that new speed signs are working

9. **Post on a private social media site about barbed wire on (unauthorized) trail (on private property) above the Bloods Creek ravine / at end of Clark Drive W** – concern for dog walker safety

Staff Recommendation:

WHEREAS Council and the Committee do not deal with day-to-day operational issues;

AND WHEREAS complaints are to be kept confidential, and may be affected by a time delay when not submitted directly to the RCMP (speeding or criminal issues) or to District staff for other community safety issues;

AND WHEREAS resources cannot be utilized effectively when complaints are not reported direct to the RCMP or staff, e.g. the Director of Public Works is unable to consider traffic calming policy measures or position the speed reader in reported problem areas, reports to the RCMP assist with the allocation of additional "Speed Watch" patrols in the areas that are reporting high incidents of speeding, etc.;

THEREFORE BE IT RESOLVED, THAT the Committee recommends to Council, THAT Council members receiving community safety complaints from the public be advised to respond: "Please call the RCMP direct (250.754.2345) re: speeding or criminal issues OR email district@lantzville.ca regarding other community safety issues providing name, civic address and concern. If your concern could not be resolved with the Chief Administrative Officer, you can email district@lantzville.ca, addressed to the attention of Council, and staff will distribute to all members of Council."

7. **ADJOURNMENT** (*By 11:00 am unless extended by unanimous vote of Committee*)

THAT the Community Safety Standing Committee meeting be adjourned.

DRAFT

Minutes of the Inaugural Meeting of the Community Safety Standing Committee held on Tuesday, June 8, 2021, at 9:00 am via Video-Conference

PRESENT:

Members:	Mayor Mark Swain, Chair* Councillor Will Geselbracht* Councillor Karen Proctor* Councillor Ian Savage*
Absent:	Councillor Jamie Wilson
Resource Group:	Lisa Fletcher, Inspector, A/OIC, Nanaimo RCMP Detachment* Neil Rukus, Fire Chief* Trudy Coates, Director of Corporate Administration*
Guests:	Virgil Bitz, Corporal, Supervisor, Traffic Unit, Nanaimo RCMP Detachment*
Staff:	Ronald Campbell, Chief Administrative Officer* Fred Spears, Director of Public Works* Kyle Young, Director of Planning and Community Services* Nelda Richardson, Deputy Director of Corporate Administration*

**Participated electronically*

CALL TO ORDER
The Chair called the meeting to order at 9:00 am and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

ADOPTION OF THE AGENDA
MOVED and SECONDED, THAT the June 8, 2021 Community Safety Standing Committee inaugural meeting agenda be adopted, as presented.
CARRIED UNANIMOUSLY

APPROVAL THE MINUTES – Nil

NEW BUSINESS

1. **Introduction of Resource Group**
   The Chair introduced members of the Resource Group to the Committee, and Inspector Fletcher introduced Corporal Virgil Bitz, Supervisor, Traffic Unit, Nanaimo RCMP.

2. **Review of Terms of Reference**
   The Chair reviewed the purpose of the Community Safety Standing Committee and the Committee Terms of Reference.

3. Ongoing Traffic and Speed Concerns

(a) Summary of Traffic & Speed Concerns for review and discussion

The Committee reviewed and discussed traffic and speed concerns. Inspector Fletcher reported on Traffic Unit City of Nanaimo funding, new resource allocation adding one Provincial position and the ability to now provide routine traffic patrols and speeding enforcement that were previously not available to the District. Corporal Bitz provided an overview and update on traffic enforcement initiatives underway in the District in response to traffic and speed concerns.

Inspector Fletcher, Corporal Bitz, and Director Spears answered questions of the Committee.

(b) Designated Construction Traffic Route Strategies

Director Spears reported on traffic issues, provided the Committee with recommendations for consideration and implementation of additional construction traffic routes and signage, and answered questions of the Committee.

MOVED and SECONDED, THAT the Committee recommends to Council THAT staff provide recommendations for crosswalk options at Clark Drive and Aulds Road, including cost estimates and funding options, for Council's consideration.
CARRIED UNANIMOUSLY

MOVED and SECONDED, THAT the Committee recommends to Council THAT staff update Traffic and Parking Regulations Bylaw No. 28, 2004, Truck Routes for vehicles exceeding 13,500 kg, for Council's consideration.
CARRIED UNANIMOUSLY

Inspector Fletcher, Corporal Bitz, and Director Spears answered questions of the Committee regarding traffic calming, permanent speed reader signs, 2022 Traffic Study and roundabout plans.

MOVED and SECONDED, THAT the Committee recommends to Council THAT the District of Lantzville write to the Ministry of Transportation and Infrastructure requesting permanent speed reader signs for both south and north bound traffic directions on the Island Highway at Ware Road intersection.
CARRIED UNANIMOUSLY

4. Next Scheduled Meeting

Written traffic complaints received by the District will be forwarded to Inspector Fletcher for distribution.

The Chair confirmed the next Community Safety Standing Committee meeting will be held on Tuesday, September 7, 2021, at 9:00 am.

DRAFT

ADJOURNMENT
The Chair declared the meeting adjourned.

MEETING ADJOURNED: 10:05 am

Certified Correct:

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Trudy Coates, Director of Corporate Administration

Confirmed this day of ,2021.

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Mayor Mark Swain, Chair