

**Minutes of the Special Council Meeting of the District of Lantzville held on Wednesday, October 27, 2021, at 6:00 pm Electronically\* and in the Council Chamber, 7192 Lantzville Road, Lantzville, BC**

**PRESENT:**

**Council:** Mayor Mark Swain  
Councillor Will Geselbracht  
Councillor Karen Proctor\*  
Councillor Ian Savage  
Councillor Jamie Wilson\*

**Staff:** Ronald Campbell, Chief Administrative Officer (CAO)\*  
Trudy Coates, Director of Corporate Administration  
Nelda Richardson, Deputy Director of Corporate Administration  
Fred Spears, Director of Public Works\*  
Kyle Young, Director of Planning and Community Services\* (Joined at 6:04 pm and left at 7:23 pm)  
Raj Hayre, Director of Financial Services\*  
Neil Rukus, Fire Chief\*

*\*Participated electronically*

**CALL TO ORDER**

The Mayor called the meeting to order at 6:01 pm and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation, and further acknowledged the recent passing of former Snaw-naw-as Chief Wayne Edwards.

**ADOPTION OF THE AGENDA**

MOVED and SECONDED, THAT the October 27, 2021 special Council meeting agenda be adopted, as amended with additional information circulated for agenda Item 5. a) 2022-2026 Five Year Financial Plan.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

MOVED and SECONDED, THAT the October 13, 2021 special Council meeting minutes be approved, as presented.

**CARRIED UNANIMOUSLY**

**PUBLIC INPUT PERIOD – (In person and electronically due to COVID-19)**

No written comments were received, and no one from the public registered via Zoom, to provide public input on agenda items.

**LEGISLATIVE MATTERS**

**1. Introduction of 2022-2026 Five Year Financial Plan**

- i) **PowerPoint Presentation and Continuation of October 13, 2021 Review of the Five Year Financial Plan [distributed October 13, 2021]**  
The Director of Financial Services gave a PowerPoint presentation outlining the 2022-2026 Five Year Financial Plan highlights, and staff spoke to the financial plan, the presentation and agenda items, and responded to questions.

Councillor Savage left the meeting at 7:16 pm and returned at 7:18 pm.

ii) **Motions to Amend the 2022-2026 Five Year Financial Plan**

*C21-173* MOVED and SECONDED, THAT the draft 2022-2026 Financial Plan be amended in Tab 2, page 3, by increasing the Mayor's remuneration to \$25,000 per year; AND FURTHER THAT staff be directed to bring forward an amendment to District of Lantzville Council Remuneration Bylaw No. 170, 2018.  
**CARRIED UNANIMOUSLY**

*C21-174* MOVED and SECONDED, THAT the draft 2022-2026 Financial Plan be amended in Tab 6, by contributing \$5,000 annually starting in 2022 to a new reserve fund for expanding the community water system; AND FURTHER THAT staff be instructed to prepare a reserve fund bylaw.  
**CARRIED UNANIMOUSLY**

MOVED and SECONDED, THAT the draft 2022-2026 Financial Plan be amended in Tab 3, by adding the hiring of a second public works position and removing the hiring of a planner position in 2022.  
**DEFEATED**

*C21-175* MOVED and SECONDED, THAT the 2022-2026 Financial Plan based on information provided to Council at the October 13, 2021 and October 27, 2021 budget meetings be presented to the public on November 24, 2021, and subsequently to Council for first three readings.  
**CARRIED**

**ADJOURNMENT**

Mayor Swain declared the meeting adjourned.

**MEETING ADJOURNED: 8:22 pm**

Certified Correct:

*ORIGINAL SIGNED*

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Trudy Coates, Director of Corporate Administration

Confirmed this 17<sup>th</sup> day of November, 2021.

*ORIGINAL SIGNED*

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Mark Swain, Mayor