

Minutes of the Regular Meeting of Council of the District of Lantzville held on Wednesday, October 6, 2021, at 6:00 pm electronically* and in the Council Chamber, 7192 Lantzville Road, Lantzville, BC

PRESENT:

Council: Mayor Mark Swain
Councillor Will Geselbracht*
Councillor Karen Proctor*
Councillor Ian Savage
Councillor Jamie Wilson*

Staff: Ronald Campbell, Chief Administrative Officer (CAO)*
Trudy Coates, Director of Corporate Administration
Nelda Richardson, Deputy Director of Corporate Administration
Fred Spears, Director of Public Works*
Kyle Young, Director of Planning and Community Services*
Raj Hayre, Director of Financial Services* (Joined at 7:07 pm)
Neil Rukus, Fire Chief*

**Participated electronically*

CALL TO ORDER

The Mayor called the meeting to order at 6:04 pm and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

ADOPTION OF THE AGENDA

MOVED and SECONDED, THAT the October 6, 2021 regular Council meeting agenda be adopted, as amended by moving Items 9c) Selection of Proposal - Call for Outdoor Artwork, 10b) Crosswalk Installation at Clark Drive and Aulds Road Intersection, 12b) 2021 Council Meeting Schedule Amendment and 12c) Frank Mezzatesta, President, Royal Canadian Legion Branch #257 (22 Sep 2021) re: Remembrance Day, Thursday, November 11, 2021, immediately following agenda Item 8. Public Input Period.

CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED and SECONDED, THAT the regular Council meeting be closed to the public, pursuant to section(s) 90(1) (a), (f), (g), and (i) of the *Community Charter*, for the purpose of considering:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- litigation or potential litigation affecting the municipality; and
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 6:09 pm

MEETING REOPENED: 6:55 pm with Mayor Swain, Councillors Geselbracht*, Proctor*, Savage and Wilson* present. Also, CAO Campbell*, Director Coates, Director Young*, and Deputy Director Richardson.

ANNOUNCEMENT

Council released the following motions from the October 6, 2021 Closed meeting:

THAT Claire Belanger, Shandra Mayes, and Brad Howard be appointed as members at large on the Parks and Trails Select Committee for a term expiring October 31, 2022.

THAT John Garenkooper, Bob Colclough, and Michelle Jones be appointed as members of the District of Lantzville Board of Variance for a 3-year term, expiring October 5, 2024.

THAT John Dunn be removed as an appointed member of the Parks and Trails Select Committee.

Mayor Swain recessed the meeting until 7:00 pm.

MEETING RECESSED: 6:55 pm

MEETING RESUMED: 7:03 pm, with Mayor Swain, Councillors Geselbracht*, Proctor*, Savage, and Wilson* in attendance. Also, in attendance: CAO Campbell*, Director Coates, Director Spears*, Director Young*, Director Hayre*, Chief Rukus*, and Deputy Director Richardson.

PUBLIC AND STATUTORY HEARINGS - Nil

GENERAL MATTERS (Delegations/recognitions) - Nil

CONSENT AGENDA

Council removed items 7d) 2021 Council Resolutions Quarterly Summary as at September 30, 2021 and 7e) Lantzville Council Strategic Priorities/Objectives Worksheet Quarterly Status Report as at September 30, 2021 from the Consent Agenda to be considered separately.

C21-154 MOVED and SECONDED, THAT the recommendation listed for items 7a) to 7c) in the Consent Agenda, be approved.

CARRIED UNANIMOUSLY

a) THAT the September 22, 2021, regular Council meeting minutes be approved, as presented.

CARRIED by Consent

b) THAT the September 27, 2021, special Council meeting minutes be approved, as presented.

CARRIED by Consent

c) **Bylaw No. 286**

THAT "District of Lantzville 2022 Property Tax Exemption Bylaw No. 286, 2021" be adopted.

CARRIED by Consent

END OF CONSENT AGENDA

C21-155 **MOVED and SECONDED, 2021 Council Resolutions Quarterly Summary as at September 30, 2021 – For Information.**
CARRIED UNANIMOUSLY

Director Hayre* joined the meeting at 7:07 pm.

C21-156 **MOVED AND SECONDED, Lantzville Council Strategic Priorities/Objectives Worksheet Quarterly Status Report as at September 30, 2021 – For Information.**
CARRIED UNANIMOUSLY

PUBLIC INPUT PERIOD – (In person and electronically due to COVID-19)

No written comments were received, and one (1) member of the public registered via Zoom to provide public input.

LEGISLATIVE MATTERS (Bylaws, development variance permits, agreements, contracts, grants, budgets)

1. **Selection of Proposal - Call for Outdoor Artwork**

C21-157 **MOVED and SECONDED, THAT the artist Leslie Robert Sam (LessLIE) be awarded the contract to provide Outdoor Artwork as outlined in the submission; AND FURTHER THAT District staff enter into an agreement for \$5,000 with Leslie Robert Sam (LessLIE) for the design and installation of public art at the District of Lantzville road right-of-way at 7221 Lantzville Road.**
CARRIED UNANIMOUSLY

2. **Crosswalk Installation at Clark Drive and Aulds Road Intersection**

C21-158 **MOVED and SECONDED, THAT a pedestrian-activated signalized crosswalk be installed at the Clark Drive and Aulds Road intersection, at a cost of approximately \$25,000.**
CARRIED UNANIMOUSLY

NEW BUSINESS (Reports and correspondence)

1. **2021 Council Meeting Schedule Amendment**

C21-159 **MOVED and SECONDED, THAT the 2021 Council Meeting Schedule be amended by adding a Special Council (Financial Plan) meeting to be held at 6:00 pm on Wednesday, October 13, 2021 electronically and in the Council Chamber, 7192 Lantzville Road, Lantzville, BC.**
CARRIED UNANIMOUSLY

2. **Frank Mezzatesta, President, Royal Canadian Legion Branch #257 (22 Sep 2021) re: Remembrance Day, Thursday, November 11, 2021**

C21-160 **MOVED and SECONDED, THAT the closure of Lantzville Road from School House Road to Huddlestone Road from 10:00 am to Noon on Thursday, November 11, 2021 be approved to permit the Royal Canadian Legion Branch #257 to conduct both a parade from the Legion to the Cenotaph and a Remembrance Day service at the Cenotaph in Huddlestone Park, subject to emergency services notification, adequately addressing emergency access issues, and the Legion retaining a traffic control company to provide the necessary traffic control.**
CARRIED UNANIMOUSLY

LEGISLATIVE MATTERS (Bylaws, development variance permits, agreements, contracts, grants, budgets) Contd.

3. **Bylaw No. 284**
MOTION ON THE FLOOR (September 22, 2021 regular Council meeting)
THAT “District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (Village South Special Area Plan Zone) Bylaw No. 284, 2021” be given first and second reading.

Mayor Swain recessed the meeting until 7:40 pm.

MEETING RECESSED: 7:35 pm

MEETING RESUMED: 7:43 pm, with Mayor Swain, Councillors Geselbracht*, Proctor*, Savage, and Wilson* in attendance. Also, in attendance: CAO Campbell*, Director Coates, Director Spears*, Director Young*, Director Hayre*, Chief Rukus*, and Deputy Director Richardson.

MOTION ON THE FLOOR

THAT “District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (Village South Special Area Plan Zone) Bylaw No. 284, 2021” be given first and second reading.

CARRIED

4. **Fire Hall and Public Works Facility Design**
MOVED and SECONDED, THAT the 2021-2025 Financial Plan be amended to include \$475,000 in 2021 for the design of a fire hall and public works facility, funded from facilities life cycle reserves.

The Mayor called for the unanimous consent required for the meeting to proceed beyond 9:30 pm; however, there was an objection.

ADJOURNMENT

MOVED and SECONDED, THAT the meeting be adjourned.

CARRIED UNANIMOUSLY

MEETING ADJOURNED: 9:30 pm

Certified Correct:

ORIGINAL SIGNED

Trudy Coates, Director of Corporate Administration

Confirmed this 20th day of October, 2021.

ORIGINAL SIGNED

Mark Swain, Mayor