Minutes of the Regular Meeting of Council of the District of Lantzville held on Wednesday, September 22, 2021, at 6:00 pm via Video-Conference

PRESENT:

Council: Mayor Mark Swain*
Councillor Will Geselbracht*
Councillor Karen Proctor*
Councillor Ian Savage*
Councillor Jamie Wilson*

Staff: Ronald Campbell, Chief Administrative Officer (CAO)*
Trudy Coates, Director of Corporate Administration*
Nelda Richardson, Deputy Director of Corporate Administration*
Fred Spears, Director of Public Works*
Kyle Young, Director of Planning and Community Services*
Raj Hayre, Director of Financial Services* (Joined at 7:03 pm)

**Participated electronically*

CALL TO ORDER
The Mayor called the meeting to order at 6:01 pm and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

ADOPTION OF THE AGENDA
MOVED and SECONDED, THAT the September 22, 2021 regular Council meeting agenda be adopted, as amended with additional information circulated for agenda Item 8. Public Input Period regarding agenda Item 10. c) Sebastion Road Beach Access, and moving Items 9. d) Bylaw No. 286, e) Development Permit Application for 7908 Lantzville Road, f) Clark Crescent Water Main Replacement Budget Amendment, 10. e) 2022 Council Meeting Schedule, and 11. b) Community Safety Standing Committee September 7, 2021 Meeting Recommendations, immediately following agenda Item 9. a) Bylaw No. 200.
CARRIED UNANIMOUSLY

MOTION TO CLOSE THE MEETING TO THE PUBLIC
MOVED and SECONDED, THAT the regular Council meeting be closed to the public, pursuant to section(s) 90(1) (a), (e), (f), (g), (i), and (k), of the *Community Charter*, for the purpose of considering:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- litigation or potential litigation affecting the municipality;
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 6:04 pm

MEETING REOPENED – CLOSED TO THE PUBLIC DUE TO COVID-19: 6:55 pm with Mayor Swain*, Councillors Geselbracht*, Proctor*, Savage* and Wilson* present. Also, CAO Campbell*, Director Coates*, Director Young*, and Deputy Director Richardson*.

Mayor Swain recessed the meeting until 7:00 pm.

MEETING RECESSED: 6:56 pm
MEETING RESUMED: 7:01 pm, with Mayor Swain*, Councillors Geselbracht*, Proctor* and Wilson* in attendance. Also, in attendance: CAO Campbell*, Director Coates*, Director Spears*, Director Young*, and Deputy Director Richardson*.

Director Hayre* joined the meeting at 7:03 pm.

PUBLIC AND STATUTORY HEARINGS - Nil

GENERAL MATTERS (Delegations/recognitions) - Nil

CONSENT AGENDA

C21-143 MOVED and SECONDED, THAT the recommendation listed for item 7a) in the Consent Agenda, be approved.
CARRIED UNANIMOUSLY

a) THAT the September 8, 2021, regular Council meeting minutes be approved, as presented.
CARRIED by Consent

END OF CONSENT AGENDA

PUBLIC INPUT PERIOD – (Suspended in person due to COVID-19)
One (1) written comment was received, and one (1) member of the public registered via Zoom to provide public input.

LEGISLATIVE MATTERS (Bylaws, development variance permits, agreements, contracts, grants, budgets)

1. **Bylaw No. 200**

C21-144 MOVED and SECONDED, THAT "District of Lantzville Good Neighbour Bylaw No. 200, 2021" be adopted.
CARRIED

Councillor Savage joined the meeting at 7:13 pm.

2. **Bylaw No. 286**

C21-145 MOVED and SECONDED, THAT "District of Lantzville 2022 Property Tax Exemption Bylaw No. 286, 2021" be given first, second and third readings.
CARRIED UNANIMOUSLY

3. **Development Permit Application for 7908 Lantzville Road**

C21-146 MOVED and SECONDED, THAT Development Permit No. DP21-30 be issued to the property owner for 7908 Lantzville Road.
CARRIED

4. **Clark Crescent Water Main Replacement Budget Amendment**

C21-147 MOVED and SECONDED, THAT the 2021-2025 Financial Plan Bylaw be amended to reflect additional funding of $150,000 for the Clark Crescent Water Main Replacement Project, with funding from uncommitted COVID-19 Restart Grant funds.
CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

1. **2022 Council Meeting Schedule**

C21-148 MOVED and SECONDED, THAT the 2022 Council Meeting Schedule be approved as attached to the September 8, 2021 staff report; AND FURTHER THAT staff be authorized to publish notice of availability of the schedule.
CARRIED UNANIMOUSLY

COMMITTEE/RECOMMENDATIONS

1. **Community Safety Standing Committee September 7, 2021 Meeting Recommendations**

C21-149 MOVED and SECONDED, THAT residents of Lantzville be invited, through our community newsletter, to provide feedback on the potential of reducing the speed limit to 30 km/h on Dickinson Road, and that this input be presented to the Committee at the next Community Safety Standing Committee meeting, for the Committee's consideration of the proposal for recommendation to Council.
CARRIED UNANIMOUSLY

C21-150 MOVED and SECONDED, THAT Council members receiving community safety complaints from the public be advised to respond: "Please call the RCMP direct (250.754.2345) re: speeding or criminal issues OR email district@lantzville.ca regarding other community safety issues providing name, civic address and concern. If your concern could not be resolved with the Chief Administrative Officer, you can email district@lantzville.ca, addressed to the attention of Council, and staff will distribute to all members of Council."
CARRIED UNANIMOUSLY

LEGISLATIVE MATTERS (Bylaws, development variance permits, agreements, contracts, grants, budgets)

5. **Bylaw No. 283**

MOVED and SECONDED, THAT "District of Lantzville Official Community Plan Bylaw No. 150, 2019, Amendment (Village South Special Area Plan) Bylaw No. 283, 2021" be given first and second reading; AND FURTHER THAT "District of Lantzville Official Community Plan Bylaw No. 150, 2019, Amendment (Village South Special Area Plan) Bylaw No. 283, 2021" is consistent with the District of Lantzville Financial Plan and the relevant waste management plans; AND FURTHER THAT prior to a public hearing being scheduled, the developer be requested to pay the cost of the District retaining a qualified professional to prepare a financial analysis of the proposed development, including responding to the following questions:

1) Will the development pay for itself, in terms of potential tax revenues weighed against the public costs to be incurred in providing local government services to the development?

2) What benefit is the development to the community, including consideration of the appropriateness of any voluntarily offered community amenity contributions?

Mayor Swain recessed the meeting until 8:52 pm.

MEETING RECESSED: 8:47 pm
MEETING RESUMED: 8:52 pm, with all of Council* in attendance. Also, in attendance: CAO Campbell*, Director Coates*, Director Spears*, Director Young*, Director Hayre* and Deputy Director Richardson*.

MOTION ON THE FLOOR

C21-151 THAT "District of Lantzville Official Community Plan Bylaw No. 150, 2019, Amendment (Village South Special Area Plan) Bylaw No. 283, 2021" be given first and second reading; AND FURTHER THAT "District of Lantzville Official Community Plan Bylaw No. 150, 2019, Amendment (Village South Special Area Plan) Bylaw No. 283, 2021" is consistent with the District of Lantzville Financial Plan and the relevant waste management plans; AND FURTHER THAT prior to a public hearing being scheduled, the developer be requested to pay the cost of the District retaining a qualified professional to prepare a financial analysis of the proposed development, including responding to the following questions:

1) Will the development pay for itself, in terms of potential tax revenues weighed against the public costs to be incurred in providing local government services to the development?

2) What benefit is the development to the community, including consideration of the appropriateness of any voluntarily offered community amenity contributions?

CARRIED

6. **Bylaw No. 284**

MOVED and SECONDED, THAT "District of Lantzville Zoning Bylaw No. 180, 2020, Amendment (Village South Special Area Plan Zone) Bylaw No. 284, 2021" be given first and second reading.

The Mayor called for the unanimous consent required for the meeting to proceed beyond 9:30 pm; however, there was an objection.

ADJOURNMENT
MOVED and SECONDED, THAT the meeting be adjourned.
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 9:29 pm

Certified Correct:

ORIGINAL SIGNED

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Trudy Coates, Director of Corporate Administration

Confirmed this 6th day of October, 2021.

ORIGINAL SIGNED

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Mark Swain, Mayor