Minutes of the Regular Meeting of Council of the District of Lantzville held on Monday, November 27, 2017 at 7:00 pm in the Council Chamber, Municipal Hall, 2nd Floor, 7192 Lantzville Road, Lantzville, BC

PRESENT: Council: Mayor Colin Haime
Councillor Bob Colclough
Councillor John Coulson
Councillor Will Geselbracht
Councillor Denise Haime
Councillor Dot Neary
Councillor Mark Swain

Staff: Ronald Campbell, Chief Administrative Officer
Trudy Coates, Director of Corporate Administration
Lynda Sowerby, Deputy Director of Financial Services
Fred Spears, Director of Public Works
Frank Limshue, Community Planner

The Mayor called the meeting to order at 7:00 pm.

Pursuant to section 100 of the Community Charter, Councillor Colclough declared that he was unable to speak or vote on the next item as it includes an item that refers to his property; he immediately left the meeting at 7:05 pm.

ADOPTION OF THE AGENDA
MOVED and SECONDED, THAT Council adopts the November 27, 2017 regular Council meeting agenda, as amended with additional information for Items 5a) and 13b) J. Coulson (27 Nov 2017) emails (3) re Water Master Plan; additional information for Item 11a) Economic Benefit of InFilm Background Information from Councillor Colclough; and deletion of Item 14e) Subdivision Approving Officer’s December 2016 Preliminary Layout Approval of Lonetree Properties Ltd. Foothills Subdivision
Opposed: Mayor Haime, Councillors Coulson and Haime
DEFEATED

MOVED and SECONDED, THAT Council adopts the November 27, 2017 regular Council meeting agenda, as amended with additional information for Items 5a) and 13b) J. Coulson (27 Nov 2017) emails (3) re Water Master Plan and additional information for Item 11a) Economic Benefit of InFilm Background Information from Councillor Colclough.
CARRIED UNANIMOUSLY

Councillor Colclough returned to the meeting at 7:07 pm.

RECOGNITION – Nil

DECLARATION OF CONFLICT
Councillor Colclough announced that he intends to declare a conflict for item 14e) Subdivision Approving Officer’s December 2016 Preliminary Layout Approval of Lonetree Properties Ltd. Foothills Subdivision, as it relates to his property.

PUBLIC AND STATUTORY HEARINGS – Nil

INVITED PRESENTATIONS AND PUBLIC DELEGATIONS
1. Water Master Plan
Jana Zelenski, Lanarc 2015 Consultants Ltd. and Rob Hoffman, Koers & Associates Engineering Ltd. gave a PowerPoint presentation on the Final Draft of the Water Master Plan and, with staff, responded to Council questions.
PUBLIC INPUT PERIOD

- Graham Savage, Harwood Drive, commented on the Water Master Plan (WMP), the City of Nanaimo Water Agreement and the WMP map, and option to reassign surplus water volumes.

APPROVAL OF THE MINUTES

MOVED and SECONDED, THAT Council approves the November 6, 2017 regular Council meeting minutes, as presented.
CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

MOVED and SECONDED, THAT Council reduce the budget for staffing costs in 2018 by $300,000.
Opposed: Mayor Haime, Councillors Colclough, Geselbracht, Neary and Swain
DEFEATED

CONSENT AGENDA – Nil

BYLAWS

1. Bylaw No. 147
Opposed: Mayor Haime, Councillors Coulson and Haime
CARRIED

2. Bylaw No. 149
C17-158 MOVED and SECONDED, THAT Council gives first three readings to “District of Lantzville Development Cost Charge Reserve Fund Expenditure Bylaw No. 149, 2017”.
Opposed: Councillor Coulson
CARRIED

CORRESPONDENCE

1. Jacquie Hill, Manager of Administrative Services (20 Nov 2017) re: Regional District of Nanaimo Economic Development Service Establishment Bylaw No. 1769, 2017 (InFilm)
MOVED and SECONDED, THAT the Council of the District of Lantzville consents on behalf of the electors to the Regional District of Nanaimo Board’s adoption of “Regional District of Nanaimo Economic Development Service Establishment Bylaw No. 1769, 2017”; AND FURTHER THAT Council instructs staff to notify the Regional District of Nanaimo accordingly.
Opposed: Mayor Haime, Councillors Coulson, Haime, and Neary
DEFEATED

REPORTS

1. Mayor & Councillors – Verbal Updates
   - Councillor Colclough commented on attending a seminar at the Regional District of Nanaimo regarding the new Energy Step Code and changes to the Federal Building Code
   - Councillor Haime commented on attending the Royal Canadian Legion Branch #257 Remembrance Day event
   - Councillor Swain commented on attending the November 22, 2017 City of Nanaimo Parks, Recreation & Wellness Committee meeting

2. October 18, 2017 Official Community Plan Review Select Committee Meeting Minutes – For Information

3. November 16, 2017 Parks & Recreation Commission Meeting Minutes – For Information
Council, by unanimous consent, agreed to take a five-minute recess.

MEETING RECESSED: 9:30 pm
MEETING RESUMED: 9:35 pm with all of Council in attendance.

UNFINISHED BUSINESS

1. Council Chamber Audio-visual and Recording Equipment Upgrade

CARRIED UNANIMOUSLY

2. Water Master Plan

CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED

THAT Council adopts the Water Master Plan, as presented November 27, 2017 and labelled Final Draft November 2017, and as corrected to remove the Tavender and Colclough properties in Figure 27.

CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED

THAT Council adopts the Water Master Plan, as presented November 27, 2017 and labelled Final Draft November 2017, and as corrected with staff amending all applicable maps.

CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED

THAT Council extends the meeting past 10:00 pm.

CARRIED UNANIMOUSLY
NEW BUSINESS

1. **Internal Service Capacity Review Contract Award**
   
   MOVED and SECONDED, THAT the Chief Administrative Officer be authorized to enter into an agreement with Judy Rogers Consulting Inc. to undertake the Internal Service Capacity Review for $55,000 plus disbursements and GST.

   MOVED and SECONDED, THAT Council postpones the motion until staff can provide the calculation of the evaluation criteria of all Internal Service Capacity Review consulting firms.

   Opposed: Councillors Colclough, Geselbracht, Neary and Swain

   **DEFEATED**

2. **Proposed Bus Shelter – Lantzville Road**
   
   MOVED and SECONDED, THAT Staff are authorized to work with the bus shelter volunteer group to construct a bus shelter to be located on Lantzville Road allowance in front of 7217 Lantzville Road only if all funding to cover the costs for this project has been raised; AND FURTHER THAT the general design for the bus shelter be approved as shown on Attachment 2 in the November 27, 2017 staff report.

   MOVED and SECONDED, THAT Council amends the motion by striking “if all funding to cover the costs for this project has been raised;” and inserting “if 50% of funding to cover the costs for this project has been raised and with the District funding 50%, if required, from surplus.”

   Opposed: Councillors Colclough, Geselbracht and Swain

   **CARRIED**

   **MAIN MOTION AS AMENDED**

   C17-162 THAT Staff are authorized to work with the bus shelter volunteer group to construct a bus shelter to be located on Lantzville Road allowance in front of 7217 Lantzville Road only if 50% of funding to cover the costs for this project has been raised and with the District funding 50%, if required, from surplus; AND FURTHER THAT the general design for the bus shelter be approved as shown on Attachment 2 in the November 27, 2017 staff report.

   **CARRIED UNANIMOUSLY**

3. **Development Permit Application No. 3060-20-DP17-003 – 6940/6942 Dickinson Rd**

   (Applicant: Cooper) Lot 1, District Lot 37, Wellington District, Plan 27449

   C17-163 MOVED and SECONDED, THAT Development Permit Application No. 3060-20-DP17-003 be approved to accommodate a three lot subdivision on the property located at 6940/6942 Dickinson Road, legally described as Lot 1, District Lot 37, Wellington District, Plan 27449 and located within Development Permit Area II – Steep Slopes, subject to a restrictive covenant being registered on the titles of the new lots confirming any development will be in accordance with the recommendations outlined in the LEA Report F2879.01 (Slope Stability and Building Setback Assessment), dated November 24, 2015 and LEA Report F2879.02 dated October 12, 2017.

   Opposed: Councillor Haime

   **CARRIED**
4. **Council Committee System Policy**

MOVED and SECONDED, THAT Council adopts the Council Committee System Policy, substantially in the form presented November 27, 2017.

C17-164 MOVE and SECONDED, THAT Council refers the motion to a Committee of the Whole meeting in January 2018.

CARRIED UNANIMOUSLY

Council members will submit comments on the draft Policy to staff to provide an updated draft Policy to the Committee of the Whole.

Pursuant to section 100 of the *Community Charter*, Councillor Colclough declared that he was unable to speak or vote on the next item as it involves his own property; he immediately left the meeting at 10:40 pm.

5. **Subdivision Approving Officer’s December 2016 Preliminary Layout Approval of Lonetree Properties Ltd. Proposed Foothills Subdivision (29 lots-Ph.1A)**

MOVED and SECONDED, THAT WHEREAS PID 004040872 / Folio 350-10598.950 / 7401 Aulds Road is part of the development package submitted to the District of Lantzville as part of the Foothills development;

AND WHEREAS PID 004040872 / Folio 350-10598.950 / 7401 Aulds Road is currently zoned RS1L as noted in Bylaw No. 60, 2005 Zoning and Subdivision Map;

AND WHEREAS the Phase 1 map for the Foothills subdivision application (on behalf of the three property owners Lone Tree Properties/ M. Banting/ Colclough), shows PID 004040872 / Folio 350-10598.950 / 7401 Aulds Road containing 2 lots below 2,000 m² and thus do not meet the current zoning requirements for minimum parcels sizes under RS1L zoning;

AND WHEREAS the Preliminary Layout Approval of the Foothills subdivision (dated December 22, 2016) contains no references to these 2 lots being against current zoning bylaws;

THEREFORE be it resolved, THAT Council requests staff prepare a report addressing:

1) How the Foothills PLA could be approved when it is against current zoning,

2) How staff will be addressing this concern going forward.

Opposed: Councillors Geselbracht, Neary and Swain

DEFEATED

Councillor Colclough returned to the meeting at 10:50 pm.

**INTRODUCTION OF LATE ITEMS** – Nil

**NOTICE OF MOTION** – Nil

**PUBLIC CLARIFICATION/INPUT PERIOD**

- Ian Savage, Aulds Road, commented on appreciation for the bus shelter approval

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

MOVED and SECONDED, THAT Council closes the meeting to the public, pursuant to section 90(1) (a), (f), (i), and (m) of the *Community Charter*, for the purpose of considering:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

- law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
• the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
• a matter that, under another enactment, is such that the public may be excluded from the meeting.

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC: 10:55 pm
MEETING REOPENED TO THE PUBLIC: 11:35 pm, with Acting Mayor Colclough and Councillors Geselbracht, Neary and Swain in attendance. Also in attendance: Ronald Campbell, Chief Administrative Officer and Trudy Coates, Director of Corporate Administration.

ADJOURNMENT
MOVED and SECONDED, THAT Council adjourns the meeting.
CARRIED UNANIMOUSLY

MEETING ADJOURNED: 11:36 pm
Certified Correct:

ORIGINAL SIGNED

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Trudy Coates, Director of Corporate Administration

Confirmed this 11th day of December, 2017.

ORIGINAL SIGNED

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Colin Haime, Mayor