



District of Lantzville
PO Box 100, 7192 Lantzville Road | Tel 250.390.4006 | district@lantzville.ca
Lantzville, BC V0R 2H0 | Fax 250.390.5188 | lantzville.ca

July 28, 2022

Dear Prospective Candidate:

Candidacy for Mayor or Councillor in the October 15, 2022 General Local Election

Thank you for your interest in the District of Lantzville 2022 Local Government General Local Election. Enclosed is a collection of information and forms to guide candidates in the District of Lantzville 2022 General Local Election. Please review this material carefully to ensure that your campaign is run in compliance with statutes and that your nomination, appointment, and campaign financing disclosure forms are filed appropriately. Attached is a 2022 General Local Election Candidates Key Dates.

More detailed information on local government elections is available on the websites of:

- [Province of BC](http://ProvinceofBC.ca)
- [Elections BC](http://ElectionsBC.ca)
- [District of Lantzville](http://DistrictofLantzville.ca)

Candidates are encouraged to attend the Candidate Information Session at **6:00 pm** on Thursday, September 1, 2022 in the Council Chamber, Municipal Hall, 7192 Lantzville Road.

Call 250.933.8082 or 250.933.8081 or email vote@lantzville.ca for an appointment with the Chief Election Officer to take your solemn declaration and to file your Nomination Papers at Municipal Hall during the Nomination Period

Starts 9:00 am on Tuesday, August 30th - Ends at 4:00 pm on Friday, September 9th
No early or late filing permitted

Municipal Hall is open Monday through Friday 8:30 am to 4:00 pm, excluding statutory holidays

CEO Declaration of Candidates: 4:01 pm on Friday, September 9th at Municipal Hall

Those unable to deliver nominations in person may swear the documents before a commissioner for taking affidavits in BC, and deliver to me by hand, mail, email or other delivery service, or by facsimile transmission before the Nomination Period closes at 4:00 pm on Friday, September 9th. **If delivered by facsimile transmission or email, all originals must be delivered to me by 4:00 pm on Friday, September 16, 2022, otherwise, the person nominated is deemed to have withdrawn from being a candidate in the election.**

Questions? Call me (250.933.8082) or Deputy CEO Nelda Richardson (250.933.8081) or email vote@lantzville.ca. Elections BC has requested that you direct all questions related to campaign financing and advertising rules under the *Local Elections Campaign Financing Act* to their office at 1.800.661.8683 or email electoral.finance@elections.bc.ca.

Accepting elected office is the highest order of public service and offers the opportunity to significantly influence the quality of life in our community. As such, it is not to be taken lightly. If, after serious consideration and consultation, you are willing to accept the challenge and demands of local elected office, have your nomination form completed and filed during the nomination period. The person being nominated is obligated to ensure that nomination documents are received in accordance with the *Local Government Act*. If you are being endorsed by an elector organization, please contact me for additional information and forms required for this purpose. Good luck with your campaign!

Yours truly,

Trudy Coates

Trudy Coates

Director of Corporate Administration/Chief Election Officer

Attach. 2022 General Local Election CANDIDATES Key Dates

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File: 4200.20.2022



District of Lantzville 2022 General Local Election CANDIDATES Key Dates

DATE	EVENT	LEGISLATION
Saturday, January 1, 2022	Election Period starts (ends September 16 th). Candidates must report all expenses used during the Election Period on campaign financing disclosure statement. See elections.bc.ca for recording, reporting and disclosure requirements for candidates, elector organizations and third-party advertisers during the Election Period	LECFA 10(1)(a)(i)
Tuesday, March 8	Last day to move to BC and be eligible as a candidate to submit nomination documents before Nomination Period closes (September 9 th)	LGA 81(1)(c)
Monday, July 18	Pre-campaign Period starts (ends Friday, September 16, 2022) Election advertising rules come into force and continue through General Voting Day (GVD), e.g. including an authorization/sponsorship statement, third party advertising, etc. Expenses must be reported.	LECFA 10
Friday, July 29	Candidate nomination and endorsement packages ready for pick-up at Municipal Hall	
August 2	Deadline for an Elector Organization to register with Elections BC	LGA 92(2) & LECFA
August & September	Registered electors may apply to Chief Election Officer (CEO) to omit or obscure their personal information on the list of registered electors	LGA 77(6)(b) & 78
Wednesday, August 24	Provincial Voter's List becomes Register of Resident Electors	LGA 76 & EB
Tuesday, August 30	<ul style="list-style-type: none"> • Nomination Period starts at 9:00 am (ends 4:00 pm September 9th) • Nomination and endorsement papers available for public inspection from time of delivery until November 18, 2022 (if official results declared October 19th) and candidate nomination may be challenged through Provincial Court until 4:00 pm on September 13th • List of Electors available for public inspection at Municipal Hall period begins (no copying). Candidates must not permit inspection of candidates' list (if applicable) • Period for objections to elector registration begins 	LGA 84(1) LGA 89(7) LGA 91 LGA 77(3) & (10) LGA 79(2)
Thursday, September 1	Information Session for potential candidates at 6:00 pm at Municipal Hall Council Chamber, 2 nd Floor, 7192 Lantzville Road	
Friday, September 9	<ul style="list-style-type: none"> • Nomination period ends at 4:00 pm • CEO declares candidates at 4:01 pm OR, if fewer candidates than positions, may extend the period to September 19th at 4:00 pm • Period to object to elector registration ends at 4:00 pm Candidates requesting a copy of the Voters List recommended to wait until after this date to receive copy 	LGA 84(1) & 89(5) LGA 97(1) & (2) LGA 79(2)
Monday, September 12	Deadline for extended nomination period ends at 4:00 pm, if insufficient candidates; CEO declares all additional candidates, if applicable	LGA 97(2) & (4)
Tuesday, September 13	Period for an elector, another nominee for office or CEO to challenge a candidate nomination (documents incorrect, not 'usual' name or nominee unqualified) through the Provincial Court ends at 4:00 pm	LGA 91
Wednesday, September 14	Last day to buy property in the District of Lantzville and be eligible to register and vote on GVD October 15, 2022 (<i>subject to other qualifications</i>)	LGA 66(1)(e)
Friday, September 16	Finalization of Candidates Deadline <ul style="list-style-type: none"> • 4:00 pm deadline for a Provincial Court decision on challenge to nomination • 4:00 pm deadline for withdrawal of a candidate (unless candidate writes to CEO & receives Ministerial approval of later date) and for withdrawal of elector organization endorsement 	LGA 91(9) LGA 101(1) & (2) LGA 95

District of Lantzville 2022 General Local Election CANDIDATES Key Dates Page 2 of 3

DATE	EVENT	LEGISLATION
	<ul style="list-style-type: none"> 4:00 pm deadline for delivery to CEO of originals of faxed or emailed nomination documents Pre-campaign Period ends & Election Period ends (12:00 Midnight) 	LGA 89(5) LECFA 10(1) & (1.1)
Saturday, September 17	<ul style="list-style-type: none"> Campaign Period starts (ends at the close of voting GVD). Expense limits apply to candidates, elector organizations and third-party advertisers during this period & must be reported; advertising must include authorization First day election signs, poster, placard or handbill may be erected or placed on public or private property in accordance with the <i>Elections and Assent Voting Bylaw No.160, 2018</i> & must include authorization 	LECFA 10(2) EB
Monday, September 19	CEO declares Election by Voting or Candidates Elected by Acclamation at 4:00 pm	LGA 98(2) & (3)
Wednesday, October 5	<p>ADVANCE VOTING DAY 8:00 am – 8:00 pm at Costin Hall, 7232 Lantzville Road, Lantzville, BC <i>All electors are eligible to vote at Advance Voting – Ballots counted Oct 15th</i></p> <ul style="list-style-type: none"> Election signage, campaigning, soliciting votes, displaying campaign materials, etc. PROHIBITED within 100 m of Voting Place (Costin Hall) 	LGA 107(1) LGA 163(4)
Wednesday, October 12	<p>ADVANCE VOTING DAY 8:00 am – 8:00 pm at Costin Hall, 7232 Lantzville Road, Lantzville, BC <i>All electors are eligible to vote at Advance Voting – Ballots counted Oct 15th</i></p> <ul style="list-style-type: none"> Election signage, campaigning, soliciting votes, displaying campaign materials, etc. PROHIBITED within 100 m of Voting Place (Costin Hall) 	LGA 107(1) & EB LGA 163(4)
Saturday, October 15	<p>GENERAL VOTING DAY 8:00 am – 8:00 pm at Costin Hall, 7232 Lantzville Road, Lantzville, BC</p> <ul style="list-style-type: none"> Election Day Advertising PROHIBITED including push advertising on social media Election signage, campaigning, soliciting votes, displaying campaign materials, etc. PROHIBITED within 100 m of Voting Place (Costin Hall) Period for inspection of List of Electors ends at 8:00 pm (no copying) Campaign Period ends at 8:00 pm Deadline for elector to deliver Mail Ballots to CEO at 8:00 pm after which all ballots (Advance, General Voting Day and Mail Ballots) are counted CEO may release Preliminary Results. See CivicInfo BC (http://bc.localelections.ca), www.lantzville.ca and bulletin board 	LGA 52 LECFA LGA 163(4) LGA 77 (3) & (10) LECFA 10(2) LGA 110(9) LGA 144(1)
Monday, October 17	<ul style="list-style-type: none"> Determination of Official Election Results starts at 10:00 am (Candidates entitled to be present) Council Chamber, Municipal Hall 	LGA 145 & CEO
Wednesday, October 19	<ul style="list-style-type: none"> Last day for CEO to declare Official Election Results - before 4:00 pm After Official Results declared, period for elector, candidate or CEO to apply to Provincial Court for Judicial Recount and 30-day period for inspection (no copying) of Voting Day materials begins 	LGA 146(1) LGA 148(3) LGA 160(3) & (7)
Saturday, October 22	Deadline to remove election sign, posters or handbills from public or private property	EB
Monday, October 24	Last day for application by elector, candidate or CEO to Provincial Court for Judicial Recount	LGA 148(3) & (4)
Friday, October 28	Deadline for Provincial Court to complete Judicial Recount In the event of a tie vote after a Judicial Recount, the Court will draw a winner by lot	LGA 149(1) LGA 151(2) EB 9.2

District of Lantzville 2022 General Local Election CANDIDATES Key Dates Page 3 of 3

DATE	EVENT	LEGISLATION
Wednesday, November 2	Council-elect individual & group photos, 4:00 pm, Council Chamber, Municipal Hall Oath of office for Council-elect and 2022-2026 term begins at public Inaugural Council Meeting, 6:00 pm at Costin Hall, 7232 Lantzville Road	LGA 147, Procedure Bylaw, CC 120 & 124(2)(g)
November, December & January	Various dates for Council orientation (including regional workshop), Council and Special Council Financial Plan meetings, and Strategic Planning	
Friday, November 18	<ul style="list-style-type: none"> Last day for application to the Supreme Court to invalidate an election or determine the right of a candidate to take office, if declared Oct 19th Last day to inspect Voting Day materials listed in LGA 160(3) and nomination documents, if declared October 19th Last day for CEO to report to Council, if declared October 19th 	LGA 153(3) LGA 160(3) & (7) & 89(7) LGA 158(1)
Saturday, December 3	End of period to make Oath of Office (if elected by Voting) if not at Inaugural meeting	CC 120
Sunday, December 4	End of period to make Oath of Office (if elected by Acclamation)* if not at Inaugural meeting *Subject to change under the <i>Interpretation Act</i>	CC 120
Friday, January 13, 2023	4:30 pm deadline for all candidates (whether elected or not), elector organizations and third-party sponsors to file Campaign Financing Disclosure Statements with Elections BC (without penalty)	LECFA 47 (1), 56 & 90
Saturday, January 14, 2023	Start of Period for Late Filing of Campaign Financing Disclosure Statement with Elections BC	LECFA 47 (2) & 56
Monday, February 13, 2023	Deadline for all candidates (whether elected or not), elector organizations and third-party sponsors to file late Campaign Financing Disclosure Statement with Elections BC (with \$500 penalty)	LECFA 47 (2) & 56

Key: CEO Chief Election Officer CC *Community Charter* EB *Elections and Assent Voting Bylaw No.160, 2018*
 GVD General Voting Day LGA *Local Government Act* LECFA *Local Elections Campaign Financing Act*

INFORMATION REGARDING ALL-CANDIDATES MEETINGS

The District of Lantzville has no involvement in organizing all-candidates meetings; however, associations, organizations, and groups that will be holding public all-candidates meetings can provide the meeting information to the District for posting for the benefit of electors.

ELECTION QUESTIONS? Visit www.lantzville.ca, email vote@lantzville.ca, or call 250.933.8082 or 250.933.8081.

CAMPAIGN QUESTIONS? Visit www.elections.bc.ca, email electoral.finance@elections.bc.ca, or call 1.800.661.8683.

LEGISLATION QUESTIONS? Visit www.gov.bc.ca.

Published: Jul 28 2022

If you have questions about...	Contact	Phone/Email
Voting and ballots	Chief Election Officer	250.933.8082/ vote@lantzville.ca
Nomination process	Chief Election Officer	250.933.8082/ vote@lantzville.ca
Voting place & voting day conduct	Chief Election Officer	250.933.8082/ vote@lantzville.ca
Signs – location or date installed	Chief Election Officer	250.933.8082/ vote@lantzville.ca
Signs – not displaying candidate authorization	Elections BC	1.800.661.8683/ electoral.finance@elections.bc.ca
Advertising rules	Elections BC	1.800.661.8683/ electoral.finance@elections.bc.ca
Campaign financing and disclosure rules	Elections BC	1.800.661.8683/ electoral.finance@elections.bc.ca
Registration of elector organization	Elections BC	1.800.661.8683/ electoral.finance@elections.bc.ca
Legislation for local elections	Ministry of Municipal Affairs	250.387.4020/ LGgovernance@gov.bc.ca
School trustees/school board elections	School District 68 School District 69 (depends on elector address)	250.741.5231/ kmatthews@sd68.bc.ca 250.245.9918/ djabrown@shaw.ca
Legislation for school trustee elections	Ministry of Education	250.387.8037/ educ.governance.legislation@gov.bc.ca
Resident on Nanoose First Nation Reserve voting	Regional District of Nanaimo	250.390.4111/ vote@rdn.bc.ca

This calendar is provided for convenience only and does not replace legislation. If inconsistent with legislation, legislation prevails.

CANDIDATE NOMINATION PACKAGE

Use the Candidate Cover Sheet and Checklist Form C1 to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form C1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form C1 (Section B), the relevant form is completed and attached.

The Candidate Cover Sheet and Checklist Form C1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package.

Completing only the Candidate Cover Sheet and Checklist Form C1 **does not** constitute completion of the Candidate Nomination Package, nor does it satisfy the legislative requirements set out in the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Record the office for which the Candidate is seeking election.
3. Use section B of the Candidate Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
4. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:
C2 – Nomination Documents (only page 3);
C3 – Other Information Provided by Candidate; and,
C4 – Appointment of Candidate Financial Agent.

After election results have been declared, please send any changes to documents previously provided to Elections BC to:

Elections BC
PO Box 9275 Stn Prov Govt
Victoria BC V8W 9J6
Toll-free fax: 1-866-466-0665
Email: electoral.finance@elections.bc.ca

C1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)		

SECTION B

This nomination package includes the following completed forms, appointments, consents and declarations:

- C2 – Nomination Documents
- C3 – Other Information Provided by Candidate
- C4 – Appointment of Candidate Financial Agent (if Candidate is not acting as own Financial Agent)
- C5 – Appointment of Candidate Official Agent (if applicable)
- C6 – Appointment of Candidate Scrutineer (if applicable)
- Statement of Disclosure: *Financial Disclosure Act* (required under the *Financial Disclosure Act*)

Disclaimer: All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws (www.bclaws.ca) for applicable election-related provisions and requirements

C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)		ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)	
We, the following electors of the above-named jurisdiction, hereby nominate:			
NOMINEE'S LAST NAME		FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT			
RESIDENTIAL ADDRESS (STREET ADDRESS)		CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)		CITY/TOWN	POSTAL CODE
As a Candidate for the office of:			
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)		JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

A Nominator MUST be Qualified Under the *Local Government Act* or *Vancouver Charter* to Nominate a Nominee for Office

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

Please see over for additional space when more than two nominators (e.g., 10) are required. For local governments that require 25 nominators attach an additional sheet(s) as necessary.

I consent to the above nomination for office:	
NOMINEE'S SIGNATURE	DATE: (YYYY/MM/DD)

CANDIDATE NOMINATION PACKAGE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 81 of the *Local Government Act* to be nominated, elected and to hold the office of

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and I intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

DECLARED BEFORE ME: CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)

I am acting as my own Financial Agent

NOMINEE'S SIGNATURE

I have appointed as my Financial Agent

FINANCIAL AGENT'S NAME (IF APPLICABLE)

C3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

Office for which individual is a nominee:

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS	CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	

Additional Addresses for Service Information

OPTIONAL

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

NAME OF ELECTOR ORGANIZATION ENDORSING THE CANDIDATE (IF APPLICABLE)

<input type="checkbox"/> I am acting as my own Financial Agent	<input type="checkbox"/> I am not acting as my own Financial Agent
--	--

Please ensure that name and mailing address information is the same as that entered on FORM C2 – NOMINATION DOCUMENTS

C4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Financial Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

I hereby consent to act as the Financial Agent for the above-named Candidate for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
Additional Addresses for Service Information		OPTIONAL
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY/MM/DD)	

C5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Official Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
<input type="checkbox"/> I hereby delegate to the above-named official agent the authority to appoint scrutineers.		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

C6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my Scrutineer for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

<i>creditor's name(s)</i>	<i>creditor's address(es)</i>

Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

<i>your capacity</i>	<i>name(s) of business(es)/organization(s)</i>

Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

<i>legal description(s)</i>	<i>address(es)</i>

Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

no yes

If yes, please list the following information below & continue on a separate sheet as necessary:

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

signature of person making disclosure

date

Where to send this completed disclosure form:

Local government officials:

... to your local chief election officer

- with your nomination papers, and

... to the officer responsible for corporate administration

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

School board trustees/ Francophone Education Authority directors:

... to the secretary treasurer or chief executive officer of the authority

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

Designated Employees:

... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position

DISTRICT OF LANTZVILLE

CANDIDATE INFORMATION RELEASE AUTHORIZATION

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form allows your municipality to provide additional information, as appearing below, to the public and / or media. **All fields are optional.**

The information you choose to share will be posted on websites operated by CivicInfo BC. This is the primary source through which the media (television, newspapers, radio, and online sources), the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

I, _____
(please print name of person nominated)

having submitted nomination documents for election to the office of _____, hereby give my consent to share the following information. This information may be shared by email, posting on a website, phone, or by any other means of electronic communication.

Address:	
Primary Phone:	Alternate Phone:
Email:	
Website:	Instagram:
Twitter:	Facebook:

Gender (Self-identified):

Female Male Non-binary Other / Undisclosed

Previous Elected Experience (Check one):

- Incumbent. Served on Council **in the same role** between 2018 and 2022.
- Served on Council **different role** between 2018 and 2022.
- Served on Council before 2018, but not during the past term.
- No Council experience, but has been elected to office elsewhere (school, local, provincial, or federal).
- None.

(Signature of Candidate)

DISTRICT OF LANTZVILLE

ADDITIONAL CANDIDATE CONTACT INFORMATION

The following personal information is collected pursuant to section 26 of the Freedom of Information and Protection of Privacy Act and will be used only for purposes related to your candidacy in the General Local Election. Your personal information will not be released except in accordance with the Freedom of Information and Protection of Privacy Act, the Local Government Act and Election and Assent Voting Bylaw No. 160, 2018. Questions about the collection of your personal information may be referred to the Information & Privacy Coordinator, Municipal Hall, 7192 Lantzville Road, Lantzville, BC V0R 2H0, 250.933.8081.

In addition to the contact information that you have authorized for public release on the CivicInfo BC form, please consider providing the following additional information and authorize our use of the information by your signature below:

ADDRESS FOR THE NOTICE OF VOTING

I understand that on the Notice of Voting by Election placed in the newspaper and posted, candidates' names and addresses are listed for which I can choose to have listed:

1. My residential address; OR
2. Municipality or Electoral Area in which candidate is Resident (*will not show street address*)
E.g. "Lantzville" or "RDN Electoral Area E, Nanoose Bay"

I HAVE CIRCLED MY CHOICE.

NON-PUBLIC CONTACT INFORMATION FOR ELECTION OFFICE USE ONLY (Optional)

The following contact information, if different from your public disclosed contact information, will only be used by Election staff to contact you in relation to the election.

Candidate Name: _____

Elections officials may contact me by phoning _____

OR _____ Fax _____

Email: _____

OR my representative _____, by phoning _____
(Print Name)

OR _____ Fax _____

Email: _____

ELECTION SIGNS

The following person/contact is responsible for the placement of my **election signs** and may be contacted by Bylaw Enforcement or the Election Office should an issue arise regarding election signage:

Name: _____

Phone: _____

Email: _____

(Signature of Candidate)

District of Lantzville

CANDIDATE INFORMATION SESSION

Interested in filling one of these seats on your municipal council?



Thinking of running in the October 15, 2022 General Local Election to be Mayor or one of the four Councillors? Attend the information session for potential candidates and your campaign workers:

WHEN: Thursday, September 1, 2022 at 6:00 pm

WHERE: Council Chamber, Municipal Hall, 7192 Lantzville Road, Lantzville, BC

Hosted by the District of Lantzville's election staff, the session will cover important details of the election process, as well as duties and time commitments of municipal elected officials. *Learn some of the ins and outs of being a member of Council.*

For more information please contact:

Trudy Coates, Chief Election Officer (250.933.8082)

Nelda Richardson, Deputy Chief Election Officer (250.933.8081)

Email: vote@lantzville.ca

