



April 25, 2022

Dear Property Owner:

Notice to Connect to Phase III Sanitary Sewer Collection System - Extended to December 31, 2022

This letter has been sent to you because our records indicate that you own property located within the boundaries of the Local Service Area established by Phase III Sanitary Sewer Collection System (SSCS) Local Area Service Establishment Bylaw No. 143, 2017, as amended. If you have already connected to the District of Lantzville Sanitary Sewer System, please disregard this notice.

The District of Lantzville is pleased to advise you that the deadline for physical connection has been extended. All properties with improvements (buildings) within the Phase III Local Service Area, now, must be physically connected by December 31st, 2022. Connection to the utility service installed under the Local Area Service is mandatory by December 31st, 2022, except for bare land, where connection would be delayed until an improvement is constructed.

Process to Connect to Phase III Sewer

- 1. Select a Contractor** – It is up to the property owner to obtain cost estimates and select a contractor to complete the work, e.g. assist completing the attached Municipal Sewer Service Connection Application (providing registered plumbing contractor, tradesman's qualification declaration, on site servicing drawing or sketch, etc.), construction of the sewer line and connection (on-site) from your building to the District sewer system connection at the property line or District right of way, as the case may be, and to decommission your septic system. The District of Lantzville does not warrant or recommend any specific contractor; however, we offer the following, in addition to those you may be aware of, for your consideration:

Cliff's Contracting	250.390.3702
Hudson Procter Contracting	250.741.6903
IWCE	250.756.9665
Knappett Industries 2006	250.390.3022
Roto-Rooter	250.758.8582
Windley Contracting	250.758.3411

The list of contractors is provided for convenience only and you are not obligated to use the contractors listed nor does the District assume any liability as to the workmanship of the contractor that the owner elects to hire. Each property owner is responsible for all costs, which may vary subject to location of building, length of sewer pipe, depth of sewer line, soil condition and amount of excavation, and for some properties (33) already notified, the cost of a pump and for the septic tank decommissioning, subject to location, condition and size of septic tank. The property owner/contractor are responsible to ensure the septic tank decommissioning and on-site works comply with the *BC Plumbing Code* and any other applicable bylaw or regulation related to the work.

- 2. Submit Municipal Sewer Service Connection Application** (attached) - to the District of Lantzville Municipal Hall with payment of **\$1,225** (2022 rate), which includes the RDN Southern Community Sewer Service Capital Charge (*per Bylaw No. 1257*) \$1,025 (2022 rate) plus the District of Lantzville Sewer Connection *Inspection Fee* \$200 (*per Bylaw No. 26*). The Sewer Connection *Installation Fee* based on pipe size referenced on the Municipal Sewer Service Connection Application is not required as it is only for new extensions to the municipal service and does not apply to those within the Phase III Sanitary Sewer Service Area. You will be notified by email, or phone if no email is provided, with a Permit when the Director of Public Works has approved the work to proceed. *NOTE: The Connection Inspection of the connection is performed by the District of Lantzville at the property line or District right of way, as the case may be, where the pipe from your property connects to the District sewer system. (The property owner/contractor are responsible to ensure the connection and works comply with the BC Plumbing Code and any other applicable specification, bylaw or regulation related to the work.)*

The RDN Capital Charge is required because the District of Lantzville does not own/operate a sanitary sewer treatment plant and the waste collected in the Phase III sewer will be conveyed, treated and disposed of through facilities constructed, owned and operated by the RDN for the Southern Community Sewer Service.

- 3. Call for Inspection of Municipal Sewer Service Connection** – Notify the District by completing the Inspection Request on the Permit and returning it to fspears@lantzville.ca and mwoods@lantzville.ca when the connection at the property line or District right of way, as the case may be, is ready for inspection and a site visit will be scheduled. All septic tanks must be decommissioned (pumped out) at time of sewer connection/inspection. The sewer connection will be activated immediately following the inspection. Effective the date of inspection and connection approval, sewer utility fees will apply (in addition to connection/inspection fee and parcel tax) and be billed quarterly according to municipal rates (minimum quarterly rate, currently \$128.23 plus charges based on water consumption for residential or commercial, per Miscellaneous Fees and Charges Bylaw No. 26) and are payable according to the terms on the utility billing statement. These sewer user fees fund the operation and maintenance of the sewage collection and treatment system.

Thank you for your patience and cooperation during this process to bring sewer service to the Phase III Local Service Area. If you have any questions please do not hesitate to email fspears@lantzville.ca or call **250.933.2250**.

Yours truly,



Fred Spears
Director of Public Works

Encls. Municipal Sewer Service Connection Application

c. Ronald Campbell, CAO; Raj Hayre, Director of Financial Services; Trudy Coates, Director of Corporate Administration;
Frank Limshue, Director of Planning & Community Services

File: 5330.20.SPHIII