



Lantzville Council Strategic Priorities/Objectives – 2019 to 2023 – Worksheet, March 31, 2020

1. INFRASTRUCTURE

Responsibility: Council/Staff

1.1. Village core revitalization

Summary: Implement the Village Commercial Core Improvement Plan and the Streetscape Design.

Milestones	2019	2020	2021	2022	2023	Staff
Create tree-lined boulevard	\$, D	\$, R, CD	\$, R, CD	\$, R, CD	\$, R, CD, +	KY, FS
Bike / walking paths	\$, D	\$, R, PTC, DD	\$, R, PTC, DD	\$, R, PTC, DD	\$, R, PTC, DD, +	KY, FS
Encourage housing diversity / commercial	CD, DD	CD, DD	CD, DD	CD, DD	CD, DD, +	KY, EDO
Develop trail connectivity (Ware-Harby east-Superior (connect upper and lower Lantzville)/ Aulds Rd./ Lantzville Rd.)	\$, R, DD	\$, R, DD	\$, R, DD	\$, R, DD	\$, R, DD, +	KY, FS

1.2. Bring water to most residents in Lantzville

Summary: Implement Water Master Plan.

Milestones	2019	2020	2021	2022	2023	Staff
Start water conversations with neighbourhoods and developers	\$, D, CD	\$, D, CD	\$, D, CD	\$, D, CD	\$, D, CD, +	FS
Provide equitable water distribution to un-serviced areas	CD, \$, R, GD, DD	CD, \$, R, GD, DD	CD, \$, R, GD, DD	CD, \$, R, GD, DD	CD, \$, R, GD, DD, +	FS
Provide water to all community	See above	See above	See above	See above	See above	FS
Repeal Water Connection and Supply Policy No. 3007-3, 2006 as amended June 13, 2018	CD	C	-	-	-	FS
Revise water standard 2900 → 1800 litres/ day	CD	C	-	-	-	FS

Key: Red = Top Priority; Green = Secondary Priority

Requirements Legend: + = After 2023; A = Agreement; \$ = Funding; R = Additional Staff Resources; D = Design; DD = Developer Dependent; SA = Specified Area Bylaw; F/A = Fully Achievable; C = Completed; I = Initial Steps; CD = Council Direction; PTC = Parks Trails Committee, GD = Grant Dependent, DC = Developer Contribution

1.3. Develop new Public Works facility and Firehall

Summary: Secure District-owned Public Works and Firehall land and facility.

Milestones	2019	2020	2021	2022	2023	Staff
New Public Works facility	I	DD	CD, \$, D	\$	-	FS, TC, RC
New Firehall (Land) Note: Continued negotiations with MOTI to acquire existing site	I	-	-	\$, DD	\$, DD	KY, NR, TC, RC
New Firehall (Building)	-	-	-	-	+	NR, TC, RC

2. FINANCES

Responsibility: Council/Staff

2.1. Financial Planning

Summary: Adequate annual funding allocations for asset management and financial sustainability.

Milestones	2019	2020	2021	2022	2023	Staff
Achieve proper taxation to build reserve funds to maintain our assets (e.g., roads)	\$, CD	\$, CD	\$, CD	\$, CD	\$, CD, +	JS
Financial planning (tax) for future reserves	\$, CD	\$, CD	\$, CD	\$, CD	\$, CD, +	JS

2.2. Establish Waterfront Park Reserve fund

Summary: Creation of a statutory Waterfront Park Reserve fund.

Milestones	2019	2020	2021	2022	2023	Staff
Waterfront Park Reserve fund	C	\$, DC	\$, DC	\$, DC	\$, DC, +	RC, KY

2.3. Let surplus grow and develop policy for how to use year-end surplus

Summary: Establish minimum and maximum balance thresholds and manage surplus levels.

Milestones	2019	2020	2021	2022	2023	Staff
Develop Statutory Reserve Bylaw for surplus	C, F/A, CD	-	-	-	-	JS

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2.4. Develop policy for new growth funding

Summary: Establish a policy to identify how new growth tax revenues are allocated.

Milestones	2019	2020	2021	2022	2023	Staff
Develop policy	F/A, CD	F/A, CD	-	-	-	JS

3. COMMUNITY PLANNING

Responsibility: Council/Staff

3.1. Adopt Official Community Plan

Summary: To adopt the Official Community Plan.

Milestones	2019	2020	2021	2022	2023	Staff
Complete the OCP update process	C, CD, F/A	-	-	-	-	KY

3.2. Update Zoning Bylaw

Summary: To adopt a new Zoning Bylaw.

Milestones	2019	2020	2021	2022	2023	Staff
Rewrite and adopt a new zoning bylaw	-	C, CD, F/A	-	-	-	KY

3.3. Ensure new development considers: Innovation, Green Technology, Unique Architecture, Trend-setting, BC Energy Step Code

Summary: Establish appropriate policy and regulatory mechanisms to ensure that new development considers these objectives.

Milestones	2019	2020	2021	2022	2023	Staff
Incorporate OCP Policies	C, CD	-	-	-	-	KY
BC Energy Step Code Note: Consideration of inclusion in Building Bylaw	-	F/A, \$, CD	-	-	-	KY

3.4. Start conversations with developers so that community vision actualized

Summary: Ongoing discussions with developers to encourage achievement of OCP vision.

Milestones	2019	2020	2021	2022	2023	Staff
Ongoing discussions	I, F/A	F/A	F/A	F/A	F/A	KY

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3.5. Create amenities policy for new development

Summary: Establish a policy/list regarding community amenity contributions from developers.

Milestones	2019	2020	2021	2022	2023	Staff
Develop amenities policy	-	CD, F/A	-	-	-	KY
Create list of potential amenity contributions for Council consideration	-	CD, F/A	-	-	-	KY

3.6. Negotiate Foothills phased development agreement

Summary: Complete the negotiation of a phased development agreement.

Milestones	2019	2020	2021	2022	2023	Staff
Migrate MOU amenities to proposed phased development agreement	I, CD, DC	A, CD, DC	-	-	-	RC, KY, FS
Potential amendment to Foothills Zone	I, DD, CD	CD	-	-	-	RC, KY, FS

3.7. Establish parking lot on Ministry of Transportation and Infrastructure (MOTI) property at Ware Road/Industrial Road for trails and car pooling

Summary: Acquire authority to design and construct a parking lot on MOTI land at Ware Road/Industrial Road.

Milestones	2019	2020	2021	2022	2023	Staff
Initiate discussions with MOTI	I	I, A	-	-	-	KY, RC, FS
Design and construct parking lot	-	-	-	\$, CD	-	FS

3.8. Acquire as much land as possible through development

Summary: Establish municipal land holdings.

Milestones	2019	2020	2021	2022	2023	Staff
Develop a land acquisition reserve fund	C	\$, DC	\$, DC	\$, DC	\$, DC	RC

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4. COMMUNICATIONS

Responsibility: Council/Staff/Snaw-Naw-As

4.1. Improved relationship with the Snaw-Naw-As, the Nanoose First Nation

Summary: Ongoing joint discussions and initiatives.

Milestones	2019	2020	2021	2022	2023	Staff
Initial meet and greet Joint Councils meeting	C, F/A, CD	-	-	-	-	RC, TC
Establish an annual schedule for joint meetings	I, F/A, CD	F/A, CD	-	-	-	RC, TC
Determine potential joint initiatives	F/A, CD, \$, A	F/A, CD, \$, A	F/A, CD, \$, A	F/A, CD, \$, A	F/A, CD, \$, A	EDO, RC

4.1.1. Increase community engagement through: Farmer’s Market(s), Film Nights, Minetown Day, Summer Beach Festival, Polar Bear Swim

Summary: Parks & Trails Committee to consider working with community partners to facilitate these potential events.

Milestones	2019	2020	2021	2022	2023	Staff
Referral by Council to Parks & Trails Committee	CD	CD	-	-	-	KY

5. PARKS AND RECREATION

Responsibility: Council/Parks and Trails Committee/Staff

5.1. Work with community partners for access to recreational space/Greenspace at some beach road ends

Summary: N/A

Milestones	2019	2020	2021	2022	2023	Staff
Council to provide clarification to staff	C, CD	-	-	-	-	KY, FS
Referral by Council to Parks & Trails Committee re: greenspace at some beach road ends for recommendation	CD	CD	-	-	-	KY
Staff to contact groups, e.g. Royal Canadian Legion, Aspengrove School, SD 68 (Seaview Elementary School) to ascertain availability of those facilities for community use by residents	C, F/A	-	-	-	-	RC, TC

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5.2. Reclaim road ends and right of ways / Improved access to beach

Summary: Determine encroachments and provide landowners with letter advising of implications of encroachment.

Milestones	2019	2020	2021	2022	2023	Staff
Complete survey	-	\$, CD	-	-	-	FS
Analysis of encroachments to determine action	-	CD	CD	CD	CD	FS

5.3. Propose partnership with Snaw-Naw-As, Nanoose First Nation for a boat ramp

Summary: Initiate discussions with Snaw-Naw-As to achieve a partnership for development of a boat launch on First Nations land.

Milestones	2019	2020	2021	2022	2023	Staff
Council to open discussions	I, CD	CD, A, \$	-	-	-	RC

5.4. Create more safe walking trails / pathways adjacent to our major roads

Summary: Incorporate safe walking trails / pathways in conjunction with road upgrades.

Milestones	2019	2020	2021	2022	2023	Staff
Update asphalt / Road Replacement / upgrade by adding trails and pathways (per Subdivision and Development Bylaw No. 175)	-	I	\$, D	CD, \$	CD, \$	FS
Construct walking trails and pathways	-	\$, R, PTC, CD	\$, R	\$, R	\$, R	FS
Require construction of trails and pathways for approved subdivision	\$, R, DD	\$, R, DD	\$, R, DD	\$, R, DD	\$, R, DD	KY, FS, RC

5.5. Trail connectivity

Summary: Implement the Trails & Journeyways Strategy.

Milestones	2019	2020	2021	2022	2023	Staff
Require construction of trails and pathways for approved subdivision	\$, R, DD	\$, R, DD	\$, R, DD	\$, R, DD	\$, R, DD	KY, FS, RC
Parks and Trails Committee continued implementation of the Strategy	I	\$, R, PTC, CD	\$, R, PTC, CD	\$, R, PTC, CD	\$, R, PTC, CD	KY, FS

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5.6. Establish Parks and Recreation/ Trails Committee

Summary: Convert Parks and Recreation Commission to Parks and Trails Select Committee.

Milestones	2019	2020	2021	2022	2023	Staff
Develop and approve Terms of Reference	C	-	-	-	-	RC
Repeal Parks and Recreation Commission Bylaw	C	-	-	-	-	TC

5.7. Develop pedestrian walkways throughout Lantzville

Summary: See 5.5 above.

5.8. Provide upgrades to Community Use Buildings #1 & #2 (Costin Hall & former church) and land

Summary: N/A

Milestones	2019	2020	2021	2022	2023	Staff
Council to provide direction to staff	-	-	-	-	-	RC
Update seismic information report to Council for Community Use Buildings #1 & #2 (Costin Hall & former Church)	-	\$, CD	-	-	-	FS

5.9. Achieve a partnership with Regional District of Nanaimo for Foothills park as a regional park

Summary: Achieve a partnership with Regional District of Nanaimo for Foothills park as a regional park.

Milestones	2019	2020	2021	2022	2023	Staff
Transfer of 296 hectares	C	-	-	-	-	KY, FS, RC
Naming the park	-	CD	-	-	-	-
Complete dedication of the remainder of the park	-	-	DD	-	-	KY, FS, RC
Open negotiation with RDN	-	I	CD, A	-	-	KY, FS, RC

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5.10. Continue efforts to acquire Woodlot 1475

Summary: Council to continue lobbying the Ministry of Forest, Lands, Natural Resource Operations and Rural Development.

Milestones	2019	2020	2021	2022	2023	Staff
Annually Council to Lobby Ministries	CD	CD	CD	CD	CD	TC
Monitor new Provincial bill governing Wood Lots and take advantage	I	-	-	-	-	TC

5.11. Facilitate annual summer music festival

Summary: Parks and Trails Select Committee to consider working with community partners to facilitate this potential event.

Milestones	2019	2020	2021	2022	2023	Staff
Referral by Council to Parks and Trails Select Committee	-	CD	PTC	PTC	PTC	KY

6. SERVICE DELIVERY

Responsibility: Council/Staff

6.1. Revise Bylaws

Summary: To develop and adopt new District of Lantzville bylaws.

Milestones	2019	2020	2021	2022	2023	Staff
Secondary Suites	CD	F/A, CD	-	-	-	KY
Business Licences	-	F/A, CD	R, \$	-	-	KY, JS
Unightly Premises (aka Good Neighbour bylaw which includes various other bylaws including Animal Control)	-	F/A, CD	-	-	-	RC, TC

6.2. Facilitate subsidized Senior's Housing

Summary: Council to facilitate land acquisition and provide appropriate zoning to encourage outside agencies to develop subsidized Senior's Housing.

Milestones	2019	2020	2021	2022	2023	Staff
Determine potential sites for consideration	CD	CD	-	-	-	KY
Open negotiation with agencies	-	-	-	I	\$, A	KY

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6.3. Regulate fires on beaches

Summary: Incorporate new regulations in the Fire Services Protection Bylaw.

Milestones	2019	2020	2021	2022	2023	Staff
Rewrite 2010 Fire Services Protection Bylaw	F/A, CD, R, \$, C	R	R	R	R	NR
Additional Discussions	-	R, F/A, CD, \$	-	-	-	RC, NR

6.4. Support community greenhouses

Summary: Council to determine community-owned site(s).

Milestones	2019	2020	2021	2022	2023	Staff
Determine potential sites for consideration	-	-	CD	-	-	KY
Determine and engage a society to manage the site	-	-	CD	-	-	KY

7. CORPORATE MAINTENANCE

Responsibility: Council/CAO

7.1. Staffing for 2019

Summary: Plan adequate funding for staff levels to deliver District services and meet statutory requirements.

Milestones	2019	2020	2021	2022	2023	Staff
CAO I/C Report to Council	C, CD	-	-	-	-	RC
Staffing incrementation	C, CD	\$, R	\$, R	\$, R	\$, R, +	RC

7.2. Provide "Good" Governance

Summary: N/A

Milestones	2019	2020	2021	2022	2023	Staff
Council to provide clarification to staff	-	CD	-	-	-	RC

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