



District of Lantzville Council Committee & District Representatives List

March 9, 2023

Member Designated to Act in Place of Mayor (CC s. 130 & Council Procedure Bylaw No. 141)		Representing Mayor – for period specified	DATE APPOINTED	EXPIRES Term = as shown	
	Councillor Ian Savage	Nov 2022 to Jan 2023 Nov 2023 to Jan 2024 Nov 2024 to Jan 2025 Nov 2025 to Jan 2026 Nov 2026	Nov 2 2022		
	Councillor Joan Jones	Feb 2023 to Apr 2023 Feb 2024 to Apr 2024 Feb 2025 to Apr 2025 Feb 2026 to Apr 2026	Nov 2 2022		
	Councillor Jonathan Lerner	May 2023 to Jul 2023 May 2024 to Jul 2024 May 2025 to Jul 2025 May 2026 to Jul 2026	Nov 2 2022		
	Councillor Rachelle Mundell	Aug 2023 to Oct 2023 Aug 2024 to Oct 2024 Aug 2025 to Oct 2025 Aug 2026 to Oct 2026	Nov 2 2022		
In the event that the Mayor and Acting Mayor are either absent or unable to act, the Councillor appointed as Acting Mayor for the next period will be the Acting Mayor.			Nov 2 2022		

COMMITTEE TYPE	MEMBERSHIP	REPRESENTING	DATE APPOINTED	EXPIRES	CONTACT
MANDATED BY STATUTE:					
Board of Variance (LGA s. 536 + Bylaw No.10) Chair (Per LGA s. 539, elected by members/ Acting Chair designated by Chair)	Council Chamber, 2 nd Floor Municipal Hall, 7192 Lantzville Rd 2 nd Thursday (Bylaw No. 10) at 4:00 pm	Total Members = 3 Quorum = 2		Term = 3 years	Trudy Coates, Director of Corporate Administration
	Hans Larsen	Member at Large	Mar 8 2023	Mar 7 2026	
	Gary Peters	Member at Large	Mar 8 2023	Mar 7 2026	
Chair	Michelle Jones	Member at Large	Oct 15 2018 Oct 6 2021	Oct 5 2024	
Secretary	Trudy Coates, Director of Corporate Administration		Apr 14 2014		
Parcel Tax Roll Review Panel (CC s.204)	Council Chamber, 2 nd Floor Municipal Hall, 7192 Lantzville Rd	Total Members = 5 Quorum = 3		Term = Until new appointments	Raj Hayre, Director of Financial Services
Members = At least 3 persons appointed by Council	All members of Council		Nov 5 2018		
Chair, as appointed by Panel at first meeting					
Secretary	Trudy Coates, Director of Corporate Administration				

COMMISSIONS (s. 143 CC): Nil

COMMITTEE TYPE	MEMBERSHIP	REPRESENTING	DATE APPOINTED	EXPIRES	CONTACT
SELECT COMMITTEES OF COUNCIL (s.142 CC by Council, to consider or inquire into any matter and report its findings and opinion to Council, at least 1 member must be a Council member):					
Parks and Trails Select Committee (CC s. 142 & Terms of Reference approved by Council 15 May 2021)	Council Chamber, 2 nd Floor Municipal Hall, 7192 Lantzville Rd on the 3 rd Thursday of the month @ 6:00 pm (or time set by Committee unanimous vote) a minimum of twice annually	Total Voting Members = 7 Quorum = 4 Meeting adjourns in 10 minutes if no quorum		Three-year Term effective from appointment to December 31 st of the third year of term	Frank Limshue, Director of Planning & Community Services
<i>Chairperson & Alternate Chairperson to be appointed by Committee at first meeting</i>					
Alternate Chairperson	Councillor Ian Savage	Council	May 6 2019		
	Councillor VACANT	Council, as a Non-voting member			
Members at Large (residents)	Claire Belanger	Member at Large	Oct 6 2021	Oct 31 2022	
	Brad Howard	Member at Large	Oct 6 2021	Oct 31 2022	
	Shandra Mayes	Member at Large	Oct 6 2021	Oct 31 2022	
	Liette Masse	Member at Large	Mar 18 2019	Dec 31 2022	
	Wendy Phillips	Member at Large	May 6 2019	Dec 31 2022	
	Gerarde Sullivan	Member at Large	Apr 15 2019	Dec 31 2022	
Resource	Frank Limshue, Director of Planning & Community Services	Staff Liaison apptd by CAO	Dec 1 2021		
		Other staff, as required			

COMMITTEE TYPE	MEMBERSHIP	REPRESENTING	DATE APPOINTED	EXPIRES	CONTACT
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STANDING COMMITTEES OF COUNCIL (s.141 CC by Mayor, for matters better dealt with by committee, at least ½ must be Council members):					
Community Safety <i>(Terms of Reference approved by Mayor 23 June 2020)</i>	Council Chamber, 2 nd Floor Municipal Hall, 7192 Lantzville Rd on the 2 nd Tuesday of the month @ 9:00 am (or time set by Committee unanimous vote) a minimum of twice annually or at call of Chair	Total Voting Members = 5 Quorum = 3 Meeting adjourns in 10 minutes if no quorum		Concurrent with Council term, or until dissolved by Mayor (whichever occurs first)	Trudy Coates, Director of Corporate Administration
Chairperson (Acting Mayor = Alternate Chairperson)	Mayor Mark Swain				
	Councillor Joan Jones				
	Councillor Jonathan Lerner				
	Councillor Rachelle Mundell				
	Councillor Ian Savage				
Resource	Trudy Coates, Director of Corporate Administration	Staff Liaison appointed by CAO			
	RCMP Representative				
	Fire Chief				
	Other staff, as required				
Secretary		Committee clerk apptd by Dir. of Corp. Admin.			
APPOINTMENTS TO OUTSIDE AGENCIES AS MEMBERS:					CONTACT
Regional District of Nanaimo (LGA s. 197/198) Tuesdays @ 1pm per schedule each month	6300 Hammond Bay Rd, Nanaimo, BC	Total Members = 19 (effective Nov 1 2017)		Term = Until new appointments	Jacquie Hill , Manager of Legislative Services, RDN
Member - DoL Representative	Mayor Mark Swain	Council	Nov 2 2022		
Alternate - DoL Representative	Councillor Ian Savage	Council (in the absence of Councillor Geselbracht)	Nov 2 2022		
Vancouver Island Reg. Library Board of Trustees <i>(Library Act s.16-18)</i>	Dates TBA - @ Vancouver Island Conference Centre in Nanaimo (5 Saturdays/year)	Total Members = 38		Term = One year	Ben Hyman , Executive Director, VIRL
Member - DoL Representative	Councillor Jonathan Lerner	Council	Nov 2 2022	Dec 31 2023	
Alternate - DoL Representative	Councillor Joan Jones	Council (in the absence of Councillor Lerner)	Nov 2 2022	Dec 31 2023	
Municipal Insurance Association of BC <i>(Reciprocal Agreement)</i>	AGM at UBCM Conference Other meetings, as required	All Subscribers		Term = Until new appointments	Megan Chorlton , Chief Executive Officer, MIABC
Member - DoL Voting Delegate at Meetings of Subscribers	VACANT	Council			
First Alternate Voting Delegate	VACANT	Council (in the absence of Voting Delegate)			
Second Alternate Voting Delegate	Councillor Ian Savage	Council (in the absence of Voting Delegate & 1 st Alt)	Dec 10 2018		
APPOINTMENTS TO OUTSIDE AGENCIES AS LIAISON:					
Lantzville Woodlot Advisory Group					John Gregson , Gen. Mgr., Copcan Civil Ltd. (Woodlot Licensee)
Liaison - as DoL Representative	VACANT	Council			
Liaison - as DoL Staff Representative	Frank Limshue, Director of Planning & Community Services	District Staff	Dec 1 2021		