

District of Lantzville 2023 Council Meeting Schedule

NOTE: Meetings are held in the Council Chamber, Municipal Hall, 2nd Floor, 7192 Lantzville Road, unless indicated otherwise, and subject to change.

By the Friday before each Wednesday Council meeting, a copy of the agenda cover is posted on the Public Notice Board outside of the Municipal Hall at 7192 Lantzville Road and the complete agenda package is posted at lantzville.ca (access by selecting the meeting date on the calendar) and is also available for viewing in a binder at the Municipal Hall front counter. Questions regarding Council or committee meetings? Email district@lantzville.ca

**DISTRICT OF LANTZVILLE
Municipal Hall
7192 Lantzville Road
PO Box 100,
Lantzville, BC V0R 2H0**

Do you Want to Speak With the Mayor?
Call the Municipal Hall at 250.390.4006 if you wish to book an appointment to speak with Mayor Swain.

www.lantzville.ca

250.390.4006

250.390.5188

district@lantzville.ca

@DOLantzville



Date	Time	Subject
January	11	6:00 pm Regular Meeting (<i>held Wednesdays, unless indicated otherwise</i>)
	12	6:00 pm Special Meeting (Closed)
	18 & 19	9:00 am Special Meeting (Closed) (<i>Wednesday & Thursday</i>)
	23	6:00 pm Special Meeting
	25	6:00 pm Regular Meeting
February	1	4:00 pm Special Meeting (Closed)
	8	6:00 pm Regular Meeting
	22	6:00 pm Regular Meeting
March	8	6:00 pm Regular Meeting
	22	6:00 pm Regular Meeting
April	5	6:00 pm Regular Meeting
	19	6:00 pm Regular Meeting
May	3	6:00 pm Regular Meeting
	17	6:00 pm Regular Meeting
June	7	6:00 pm Regular Meeting
	21	6:00 pm Regular Meeting
July	12	6:00 pm Regular Meeting
	26	6:00 pm Regular Meeting
August	SUMMER RECESS	
September	13	6:00 pm Regular Meeting
	27	6:00 pm Regular Meeting
October	4	6:00 pm Special (Financial Plan), if required
	11	6:00 pm Regular Meeting
	18	6:00 pm Special (Financial Plan), if required
	25	6:00 pm Regular Meeting
November	8	6:00 pm Regular Meeting
	15	6:00 pm Special (Financial Plan), if required
	22	6:00 pm Regular Meeting
	29	6:00 pm Special (Financial Plan), if required
December	6	6:00 pm Regular Meeting

COMMUNITY UPDATE

January 2023



Municipal Hall Hours

Monday to Friday
By phone or email: 8:00 am – 4:00 pm
In-person payment and document drop off: 8:30 am – 4:00 pm
Call or email for appointments or other services

Closed Monday, December 26, 2022 to Monday, January 2, 2023 inclusive, reopening on Tuesday, January 3, 2023.

After-hours Public Works emergency call 1.888.826.8271
All other emergencies dial 911



Upcoming Meetings

- Wednesday, January 11th** – 6:00 pm Regular Council
- Thursday, January 12th** – 6:00 pm Special (Closed) Council
- Wednesday, January 18th** – 9:00 am Special (Closed) Council
- Thursday, January 19th** – 9:00 am Special (Closed) Council
- Monday, January 23rd** – 6:00 pm Special Council (Financial Plan)
- Wednesday, January 25th** – 6:00 pm Regular Council

For meeting information, including meeting livestreaming and electronic participation, visit lantzville.ca and click on the meeting date on the calendar to access the meeting agenda package, minutes and video recordings. The start time of the open portion/livestreaming of the meeting may vary if a closed portion is required at the beginning of the regular Council meeting. Please refer to the Council meeting agenda, published the week before the meeting, to confirm the open portion/livestream start time.

Council members may attend in person, or electronically (except for the Mayor) for a hybrid meeting, or via Zoom Webinar for an Electronic Meeting (per the *Community Charter* and the Council Procedure Bylaw). The Council Procedure Bylaw defines an Electronic Meeting as a meeting where all attendees participate electronically. Participation will be managed electronically via Zoom, operated from the Council Chambers. Public Hearings are held electronically (per the *Local Government Act*) to provide greater access, transparency and convenience. Zoom also offers the option to dial in by phone. For Electronic Meetings (e.g., meetings with Public Hearings), in accordance with the *Community Charter*, the Council Chamber is open (with limited seating) for those unable to participate electronically to attend and a designated municipal officer must be in attendance. For in person and hybrid meetings the Council Chamber is also open for the public to attend. Due to limited seating, the public is encouraged to view the open portion of the meeting via the livestream (advance registration is not required), and to provide verbal public input on agenda items by registering in advance using the Zoom Webinar link provided for each Council meeting event at lantzville.ca OR written comments by noon the day of the meeting. Prior to attending at Municipal Hall, please self-assess to ensure you are healthy and do not attend if you are ill. Members of the public must remain seated unless invited to address Council. Meetings recorded by the District of Lantzville may be viewed at lantzville.ca.

Watch for your Property Assessment in the Mail!

BC Assessment sends assessment notices to all BC property owners in January each year that shows the assessed value of your property as of July 1st of the previous year. You can search e-ValueBC to compare your assessment with neighbouring properties to get a sense of the values in your area. Review your notice carefully and contact BC Assessment immediately if you feel your assessment is incorrect. The deadline to appeal your assessment to BC Assessment is January 31, 2023. Property taxes are calculated based on the assessment values set by BC Assessment Authority. Your property taxes are based on this formula: Net Assessed Property Value/\$1,000 multiplied by Property Tax Rate equals Property Tax Bill.

Five Year Financial Plan 2023 - 2027

Council continues its review of the 2023 - 2027 Financial Plan in January and invites public feedback either in writing or by providing public input in person or remotely during the 6:00 pm Special Council meeting on Wednesday, January 23rd. Submit written comments by mail, email to district@lantzville.ca, or drop off at Municipal Hall, BEFORE 12:00 noon January 23rd, providing your name, address, agenda item number /name, and comment, to become part of the public record, be shared with Council and posted to lantzville.ca. Visit the District website to register in advance to provide your public input remotely during the Public Input on agenda items section, via your computer or smartphone, or to view the livestream or recording. Public input regarding personnel matters, legal action, nominated political candidates, applications for grants in aid or public hearing topics (except during the official public hearing) will not be included or will be severed. The District does not accept anonymous submissions (this includes emails with an email address only) so please include your name and civic address.

Recreation Opportunities

The District of Lantzville partners with other local governments and agencies to provide recreation opportunities for the residents of Lantzville.

Lantzville Community Facilities – For what’s happening at Costin Hall for the month of January, visit costinhall.com.

- Movie night will start up again on Friday, January 13th, doors open at 5:45 pm and the movie (“Lyle, Lyle, Crocodile”) starts at 6:00 pm. Admission by donation, small concession available, please feel free to come in your PJs, and bring something cozier to sit on. Children must be accompanied with an adult. See you there!

Regional District of Nanaimo (RDN) – Register for spring programs including swim lessons and spring break camps starting Tuesday, February 14th at 8:00 am: rdn.bc.ca/recreation

- Be active every day. There is still room to register in winter programs. Visit rdn.bc.ca/recreation and register today.

City of Nanaimo – Winter program registration is underway for programs from January to March, 2023. View the Winter Activity Guide available online: <https://www.nanaimo.ca/parks-recreation-culture/recreation-facilities-schedules/activity-guide>

- New schedules for pools, arenas, gymnasiums and pottery begin starting Sunday, January 8th. Be sure to check the online schedules before you come to a drop-in session, as they are subject to change: <https://www.nanaimo.ca/parks-recreation-culture/register-for-a-program> – Go to “Drop in” on the menu and then choose the Activity (skating, swimming, etc.).

2023 Grants in Aid Applications

Early in 2023, Council of the District of Lantzville will consider applications for discretionary Grants in Aid for the 2023 calendar year. Funds available for grants are limited and subject to budgetary constraints. The primary purpose is to provide financial assistance to an organization for a specific project or event that benefits the residents of the District of Lantzville. The organization should be registered as a Society (or belong to a parent Society) under the laws of BC and/or Canada. Preference will be given to locally based organizations whose efforts are community based in nature. Council will not grant monies to a ‘for profit’ organization. Applications must be completed and submitted to the Municipal Hall, no later than Wednesday, February 1, 2023. Visit Municipal Hall or lantzville.ca for a Grants in Aid application form and policy.

Food Waste, Garbage & Recycling Schedule

Watch for the 2023 Collection Schedule, published by the RDN, in your mailbox and at lantzville.ca. A friendly reminder that curbside days bump ahead for each statutory holiday and carts should be placed out at the curb by 8:00 am. After New Year’s Day, curbside collection resumes on Wednesday, January 4th with Garbage and Food Waste and continues on Wednesdays through January. For more information, visit rdn.bc.ca/curbside-collection, or call Waste Connections of Canada at 1.866.999.8227 or the RDN at 250.390.6560.

Thank You Lantzville for Your Holiday Spirit!

Thank you to our community volunteers and citizens:

- for the donations of the strings of lights and a special thanks to Santa’s helpers who decorate Huddleston Park each holiday season
- for your generous donations for the Lantzville Food Drive, particularly the Lantzville Fire Fighters Association and Lantzville Rotary who teamed up to collect and sort the donations, and deliver the food hampers
- and Lantzville Fire Rescue for driving Santa throughout the community December 3rd sharing the holiday spirit.

Surplus lights or outdoor tree decorations? Contact Municipal Hall to arrange to drop off your donation to help light up Huddleston Park during the holiday season next year.

Outdoor Public Artwork Unveiled

On December 2, 2022, Council, the artist Leslie Sam (LessLIE) and Amanda Bob gathered at Municipal Hall to unveil a new piece of public artwork commissioned by the District of Lantzville. While acknowledging that we live on the traditional and unceded territory of the Snaw-naw-as First Nation, Mayor Swain noted that this new art instalment will also serve as a constant reminder of where Lantzville Council conducts its business while respecting the land we all live on and its natural beauty. We are incredibly lucky to have had a First Nations artist of LessLIE’s standing create this piece of art that represents both communities, and on behalf of Lantzville, Mayor Swain thanked LessLIE for his wonderful and meaningful artwork. The artist noted the design simultaneously celebrates the mining and Coast Salish history of Lantzville. The rusted metal symbolizes heritage and history. The design, rendered in the Coast Salish style, ancestral to Snaw-naw-as, represents sunsets, water waves, and mountains, as well as vision and the spindle.



Bylaw Reminders

Open Burning – Until April 15, 2023, Open Air and Incinerator fires are permitted ONLY IF every reasonable alternative for reducing, reusing or recycling debris has been pursued first to minimize the amount of debris to be burned and subject to [Bylaw No. 185](#) regulations and the Ventilation Index. No prohibited materials may be burned (e.g., no demolition waste, household waste, treated lumber, etc.). Burn only clean, dry organic materials in a fire less than 1.2 m high by less than 1.8 m in diameter and subject to the venting index. [Check out the Ventilation Index Forecast widget at lantzville.ca BEFORE you burn!](#) The forecast is issued every morning by the Province. NO LANDCLEARING FIRES ARE PERMITTED AT ANY TIME OF THE YEAR except registered burns on ALR lands Oct 15th-Nov 15th. Small campfires used for cooking, heating or ceremonial purposes are allowed (except on beaches) subject to conditions. NO OPEN FIRES ARE PERMITTED ON ANY BEACH AT ANY TIME OF THE YEAR; only portable propane campfire apparatus (CSA or ULC approved) are permitted on the beach between the hours of 11:00 am - 8:00 pm. At any time, a representative of Lantzville Fire Rescue may demand that a fire be extinguished. Every person who ignites, or permits to be ignited, any fire, is responsible for that fire and is liable for all expenses incurred by the District to respond to that fire. For more information, visit lantzville.ca to view [Fire Protection Services Bylaw No. 185, 2019](#) and the Outdoor Burning brochure or contact the Fire Chief at nrukus@lantzville.ca.

Fireworks Restricted – The District of Lantzville prohibits setting off fireworks, except on Halloween. No person under the age of 18 is permitted to possess fireworks. The sale of fireworks and use of firecrackers are prohibited in Lantzville. Fines start at \$150. For more information, view [Fireworks Regulation Bylaw No. 39, 2005](#) at lantzville.ca.

Parking when it snows – Please park off the road when it is snowing, to allow plows and emergency vehicles space to pass. If residents on the following roads are unable to park in their own driveways, please park on the south side of the road (if possible) and as far onto the shoulder as possible: Northwind Drive, Clark Crescent, Southwind Drive, Fernmar Road, and Andrea Crescent. This will allow our snow removal crew to provide better service to our neighbourhoods.

2023 Business Licence Required by January 1st – It is unlawful for a person to engage in or carry on a business within Lantzville unless that person holds a valid business licence issued by the District of Lantzville. The requirement to hold a District of Lantzville business licence includes non-Lantzville-based business operators who also hold a licence in the municipality where their business has an office, business address or is normally based.

NOTE: For those businesses licensed for 2022, if your renewal was NOT submitted by December 31st, the late annual business licence renewal fee is \$100/each premises for non-Lantzville based business and \$50 for Lantzville based business and \$25 for Lantzville home business would apply until January 31, 2023. If renewal forms are not submitted by January 31, 2023, regular business licence fees apply (\$100/each premise in Lantzville for non-Lantzville-based and Lantzville-based business except home based business whose fee is \$50.00). For more information, visit lantzville.ca to view [Bylaw No. 167](#) or [Bylaw No. 26](#).

Construction Traffic Safety

Construction continues at a couple of locations requiring drivers and pedestrians to be alert and follow traffic control instructions:

- 6953 Dickinson Road, Monday to Friday, 7:00 am - 5:00 pm through January 2023
- Lantzville Road at Sabrina through January 2023

Salish Sea Gull Project 2023

Fieldwork Outreach

If you are visiting our beaches this winter, you may see researchers from Environment and Climate Change Canada studying gulls (often commonly referred to as “seagulls”) between January and March. These scientists are measuring the habitats, diets, and contaminant levels of gulls across the Salish Sea in support of assessments of the health of this important ecosystem. Glaucous-winged Gulls and California Gulls will be temporarily captured to band, sample, and attach GPS tracking devices. Each gull will receive a unique colour band combination as a method to measure age-specific survival and track movements through time. You can support this work by reporting sightings of colour-banded gulls using this form:

bit.ly/3viThW3. The project is a collaboration between Environment and Climate Change Canada, Simon Fraser University, Fisheries and Oceans Canada, and the University of Lethbridge. All work will be conducted under the appropriate federal permits and federal health guidelines, to protect humans and animals alike. If you would like more information, please send us an email to Nik.Clyde@ec.gc.ca.

