



# District of Lantzville

FILE:

## Request to Appear as a Delegation

Date of Presentation: \_\_\_\_\_ Meeting Type: \_\_\_\_\_

Presenter Name(s): \_\_\_\_\_ Supporting Documentation/Presentation? Yes  No

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Subject and Purpose: \_\_\_\_\_

Desired outcome: \_\_\_\_\_

Details of Presentation: \_\_\_\_\_

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*Unless otherwise previously arranged, delegations are required to limit their comments to 10 (ten) minutes and be supported by written submission, which is to be provided to the Corporate Officer in accordance with section 18(6).*

*To enable the Corporate Officer to prepare the agendas for the regular meeting and closed portion of the meeting, all documents, matters and business to be submitted to the Council, must be delivered to the Corporate Officer no later than 1:00 pm on the Monday of the week prior to the week of the meeting.*