

District of Lantzville

2026 General Local Election

Mail Ballot Voting Application

General Voting Day: Saturday, October 17, 2026

Important deadlines

- Mail ballot packages are tentatively expected to be available to be mailed after September 23, 2026.
- Completed applications for mail ballot packages must be submitted by Tuesday, October 6, 2026, by 9:00 am, if you would like the mail ballot mailed to you via Canada Post.
- After 9:00 a.m. on Tuesday, October 6, 2026, any completed applications requesting a mail ballot package will not be mailed to the applicant via Canada Post. Mail Ballot Packages ready for the applicant will be available by pick-up only at District Hall during regular office hours.
- Completed mail ballot packages must be received by the Chief Election Officer or Deputy Chief Election Officer before the close of voting, which is 8:00 p.m. on Saturday, October 17, 2026, at Costin Hall.

Mail Ballot Request Form

Use this form to apply for a mail ballot package for the 2026 General Local Election. If your application is complete, and you qualify to vote by mail, a mail ballot package will be provided once ballots are available. Additional forms, Identification, or a solemn declaration may be required in advance of qualifying to receive a mail ballot. If you do not provide an email address or phone number, we cannot notify you the result of your application to vote by mail, or if we require additional information.

Return deadline for completed ballots: Completed mail ballot packages must be received by the Chief Election Officer or Deputy Chief Election Officer before the close of voting at 8:00 p.m. on Saturday, October 17, 2026. On advanced voting days and the General Election day, you may remit your completed mail ballot to Costin Hall from 8:00 am to 8:00 pm. All other mail ballots must be remitted via Canada Post, or in person, with delivery to District Hall, 7192 Lantzville Road, Lantzville, BC, during regular office hours. Please plan around statutory holidays and office closures. You are responsible for ensuring your completed package is received on time.

Canada Post notice: The District is not responsible for Canada Post delays. Please allow enough time for both delivery of the package to you and the return of the completed package to the District. Return postage is the responsibility of the applicant.

Pick-up location: District Hall, 7192 Lantzville Road, Lantzville, BC, during regular office hours. Please plan around statutory holidays and office closures.

Freedom of Information and Protection of Privacy Act Notice

Personal information collected on this form is collected under sections 26(a) and 26(c) of the Freedom of Information and Protection of Privacy Act and will be used only for the mail ballot voting process for the 2026 General Local Election, pursuant to section 110 of the Local Government Act. Questions about the collection and use of this information may be directed to the Chief Election Officer or Deputy Chief Election Officer, District of Lantzville, vote@lantzville.ca.

Applicant Information

Legal first name	
Legal middle name	
Legal last name	
Full name at birth, if different	
Phone number	
Email address	

Residential Address

Street number	
Street name	
City or town	
Province	
Postal code	

Mailing Address, if Different from Residential Address

Street number	
Street name	
City or town	
Province	
Postal code	

Elector Type

I am applying as a:

- ☐ Resident elector (you live in this jurisdiction as your primary residence).
- ☐ Non-resident property elector (you own a Lantzville property, but live in another jurisdiction).
- ☐ I'm unsure (please email the District for assistance at vote@lantzville.ca).

How I Want to Receive My Mail Ballot Package

Choose one option only:

- ☐ Mail the package to my residential address.
- ☐ Mail the package to my mailing address provided.
- ☐ Mail the package to the alternative address listed below.
- ☐ Keep the package at District Hall for me to pick up.
- ☐ Keep the package at District Hall for the person listed below to pick up on my behalf.

Alternative Mailing Address, if Applicable

Street number and street name	
City or town	
Province	
Postal code	

Alternative Pick-up Person, if Applicable

If someone else will pick up your package, that person must match the information below, sign the required declaration form, and present two pieces of identification when picking up the package.

Legal name of pick-up person (first, middle, last)	
Residential address of pick-up person	
Email address of pick-up person	
Phone number of pick-up person	

Applicant Declaration

By submitting this application, I declare that I am:

- 18 years of age or older on general voting day, Saturday, October 17, 2026;
- a Canadian citizen;
- a resident of British Columbia for at least six (6) months immediately before the day of voter registration;
- a resident of the District of Lantzville OR a non-resident owner of real property in the District of Lantzville for at least thirty (30) days immediately before the day of voter registration; and
- not disqualified by law from voting in an election or otherwise disqualified by law.

Applicant signature: _____ **Date:** _____

Accessibility and assistance:

Electors who may require assistance because of a disability, physical challenge, mobility barrier, or other accessibility needs are invited to contact the Chief Election Officer or the Deputy Chief Election Officer as soon as possible, so the District can help facilitate their voting experience.

Please read these instructions and submit any questions when applying to vote by mail prior to receiving your mail ballot package.

Mail Ballot Voting Instructions

Follow these steps carefully once you receive your ballot. Your ballot cannot be counted unless the required envelopes and declaration are completed correctly, and the completed package is received before the close of voting on general voting day.

Step 1 - Mark your ballot and seal it in Secrecy Envelope 1

- Mark your ballot with a pen by completely filling in the oval beside your chosen candidate(s) or response. An X is also accepted.
- Do not vote for more candidates than are to be elected for an office, as shown on the ballot. **You may choose to vote for less.**
- If you receive a school trustee ballot, and are eligible to vote for school trustee, mark the candidate(s) on the ballot the same way.
- Do not place any marks near the black timing marks on the sides of the ballot. Timing marks are needed for the vote tabulator to read the ballot.
- When you are finished, fold the ballot(s) and place them in Secrecy Envelope 1. Seal Secrecy Envelope 1.

Step 2 - Place Secrecy Envelope 1 in Certification Envelope 2

- Place the sealed Secrecy Envelope 1 inside Certification Envelope 2.
- Seal Certification Envelope 2.
- Complete, sign, and date the Certificate of Identity and Eligibility to Vote by Mail printed on Certification Envelope 2.

Step 3 - Place Certification Envelope 2 in Return Envelope 3

- Place the sealed Certification Envelope 2 inside Return Envelope 3.
- Seal Return Envelope 3.
- Write your return address in the top left corner of Return Envelope 3.
- Mail or deliver Return Envelope 3 as soon as possible. If mailing, affix sufficient postage.
- Your completed ballot package must be received by the Chief Election Officer or Deputy Chief Election Officer before the close of voting at 8:00 p.m. on Saturday, October 17, 2026.

Before You Return Your Package

- ☐ Ballot is marked only in the voting ovals.
- ☐ Ballot is sealed in Secrecy Envelope 1.
- ☐ Secrecy Envelope 1 is sealed inside Certification Envelope 2.
- ☐ Certificate of Identity and Eligibility to Vote by Mail is completed, signed, and dated on Certification Envelope 2.
- ☐ Certification Envelope 2 is sealed inside Return Envelope 3.
- ☐ Return Envelope 3 is sealed and includes your return address.

Questions or assistance: Contact the Chief Election Officer or Deputy Chief Election Officer, District of Lantzville, vote@lantzville.ca